

**TOWN OF CABLE
TOWN BOARD WORK MEETING17
JANUARY 26, 2022 - 6:00 P.M.
VIA ZOOM**

MINUTES

Call to Order

Chairman Haag called the meeting to order at 7:00 p.m.

Chairman's Remarks

Chairman Haag stated that the board meeting is being hosted virtually for everyone's safety.

Approval Agenda

Motion by Supervisor Merrill, seconded by Supervisor Hambrecht to approve the agenda as posted.

Motion carried 5-0.

Clerk Report

Deputy Clerk Allen referred board members to the information about WTA spring training. Anyone wishing to attend the training sessions at Lakewoods should let her know so she can take care of registration.

Approval of Minutes - December 15, 2021

It was noted that the motion regarding the event check list from the December 15th minutes was rescinded at the Town Board work meeting on January 24, 2022, in order to refer the matter back to the Planning Commission.

Motion by Supervisor Popelka, seconded by Supervisor Hambrecht to approve the December 15, 2021 meeting minutes with the acknowledgement that the motion passed regarding the Special Event Checklist was rescinded at a Town Board work meeting on January 24, 2022. The motion was not rewritten because the Special Event Checklist was referred to the Planning Commission for further review and recommendation.

Motion carried 5-0.

Approval of Closed Meeting Minutes - January 17, 2022

Motion by Supervisor Weber, seconded by Supervisor Merrill to approve the closed meeting minutes of January 17, 2022, as presented.

Motion carried 5-0.

Treasurer's Report

The balances for December 31, 2021 are:

General Account Balance:	\$495,434.57
Cemetery Perpetual Account Balance:	\$ 4,164.89
Annual Care Balance:	\$ 2,405.08

Supervisor Merrill asked for the monthly statement and interest on the recreation park outlay fund.

Supervisor Popelka noted two funds where money is owed to the town general fund for blacktopping and a survey of roads. He also asked the reason funds were held back and not transferred into LGIP.

Clerk/Treasurer Bobbi McCauley was present at the meeting but unable to unmute her microphone. She will provide answers to all Treasurer Report questions after the meeting.

Receipt of Reports

Supervisor Hambrecht reported finding the road counters to collect traffic data, as discussed at the work meeting, January 24, 2022. He expects them to work in winter, but they cannot be used on snowmobile routes. He will report on data collected.

Public Comments

There were none.

Discussion/Possible Action Regarding COLA Raises for Town Employees

Chairman Haag noted that nationally COLA is up 5.7%. Information received as of October 21, 2021, shows an average COLA increase at 3.1%.

Chairman Haag recognized Kelly Rauch who asked where this money is coming from in the budget. Chairman Haag explained that there is additional money in the Clerk's budget. Supervisor Weber added that when the budget was done, COLA was based on 3%.

Motion by Supervisor Hambrecht to approve COLA increases for all full-time employees at the rate of 3%. Motion died for lack of a second.

Motion by Supervisor Popelka, seconded by Supervisor Hambrecht to table COLA raises and consider them at the time of employee reviews.
Motion carried 5-0.

Discussion Possible Action to Approve Proposal from Anderson Hagar Moe for Payroll and Accounting Services

Supervisor Weber explained that the town is now financially operating with one full-time Clerk/Treasurer. Funds for this accounting contract will come from and is well within the Clerk's budget.

Chairman Haag added that it is prudent to have an outside agency checking over the last year to safeguard accounts and make sure everything is being handled properly rather than only operate in-house.

Motion by Supervisor Merrill, seconded by Supervisor Weber to approve the proposed calendar year contract for 2022 with Anderson Hagar Moe for payroll and accounting services that include: 1) direct deposit payroll preparation on a bi-weekly/monthly/quarterly basis; 2) preparation of quarterly and annual payroll reports; and 3) payroll tax deposit calculation and submission—federal and state; quarterly and annual wage reports will be submitted, as well as

1099 forms, at an estimated amount of \$5,610.00; 4) filing of annual wage reports including 1099 preparation estimated at \$650.00 to \$700.00; and 5) preparation and submission of the Form CT report at an estimated cost of \$1,500.00 to \$2,250.00.

Discussion:

Supervisor Merrill clarified that the contract is for one year. At the end of one year operations will be re-evaluated.

Motion carried. 5-0

Discussion/Possible Action to Appoint Additional Election Inspectors: Dale Kruse, Trish Kruse, Elaine “Bunkie” Miller, and Lisa Nelson for the Term 2022-2023.

Supervisor Popelka recused himself from voting on this decision, as his wife is an election worker.

Deputy Clerk Allen explained that 9 election workers were appointed in September. She is requesting a few more be appointed to be sure elections can be well covered. If someone is out of town or cannot work that day, there will be others to step in.

Motion by Supervisor Merrill, seconded by Supervisor Weber to approve the appointment of the following additional Election Inspectors for the term 2022 through 2023:

Dale Kruse, Trish Kruse, Elaine “Bunkie” Miller and Lisa Nelson.

Motion carried 4-0.

Supervisor Popelka recused himself.

Discussion/Possible Action to Approve Increased Pay for Election Inspectors to \$12.00/Hour for Election Inspectors and \$15.00/Hour for the Chief Inspector

Supervisor Popelka recused himself from voting on this matter.

Deputy Clerk Allen stated that rarely do election workers get raises. In fact, in Cable it has not been done for at least 7 or 8 years. The town is fortunate to have a seasoned group of workers who have now worked several elections and are familiar with the process. The Chief Inspector has recently taken between 25 and 30 webinar training sessions to become certified to use the WisVote software system used by the Elections Commission. The workers deserve this increase.

Motion by Supervisor Merrill, seconded by Supervisor Weber to approve a pay increase for Election Inspectors from \$10.00/hour to \$12.00/hour; and to approve a pay increase for the Chief Inspector from \$12.00/hour to \$15.00/hour, effective for the election term 2022 through 2023.

Motion carried 4-0.

Supervisor Popelka recused himself.

Approval of Checks

Motion by Supervisor Merrill, seconded by Supervisor Popelka to approve check payments for the Town of Cable, check Nos. 10229 through 10266; Forest Lodge Library check Nos. 3804 through 3814; and Fire Department check Nos. 3221 through 3224.

Motion carried 5-0.

Set Work Meeting Date: The next work meeting will be Wednesday, February 2, 2022, at 6:00 p.m. at the Community Centre.

Next Regular Meeting: Wednesday, February 16, 2022, 7:00 p.m.

Adjournment

Motion by Supervisor Hambrecht, seconded by Supervisor Weber to adjourn the meeting at 7:34 p.m.

Motion carried 5-0.

DRAFT