

**TOWN OF CABLE SANITARY DISTRICT #1  
MEETING MINUTES  
OCTOBER 12, 2022**

**1. Call to Order** - The regular meeting of the Town of Cable Sanitary District #1 was called to order at 3:30 p.m. on Wednesday, October 12, 2022 at the Sanitary District office. Present: David Popelka, Robert Flowers and Jeannie Dixon.

**2. Minutes** - Minutes of the September 14, 2022 regular meeting were presented, reviewed and received into the record.

**3. Treasurer's Report** - The monthly Treasurer's report, including Chippewa Valley Bank statements dated 09/30/2022, was presented by Treasurer Robert Flowers. Account balances listed below are current to September 30, 2022.

**Chippewa Valley Bank Cable**

Debt Retirement #8900045	\$2,251.95
Equipment Replacement #8900052	\$9,358.87
O&M Checking Acct #15002389	\$26,418.14

Following review and discussion, the Treasurer's report was received into the record of these minutes.

**4. Financial Actions** - Monthly accounts payable report for September Group 2 in the amount of \$1,982.06, October Group 1 in the amount of \$510.82, and stipends in the amount of \$2,460.00, totaling \$4,952.88, was presented. The District is in receipt of \$2,400 this month as the result of a new connection to the system on Kavanaugh Rd. \$2,000 of that amount was transferred to the Equipment Replacement fund and \$400 was transferred to the O&M account to cover related expenses. Popelka made a motion to approve invoices and pay bills and stipends as noted. This motion was seconded by Dixon and was approved.

**5. Operator's Report**

- End of season maintenance included draining the system and removal of the sprinkler heads.
- Kevin Rasmussen harvested an excellent crop of hay in September.
- Chris talked to the Port Wing sanitary district staff in order to assist them with a problem they were experiencing at their facility.

## 6. Correspondence

- A notice was received from the State Dept of Revenue regarding a special district apportionment values request. President Popelka will respond.

## 7. Old Business

- We have received no response on our request for estimates for sealing the building exterior and tank and painting the trim on the exterior of the building. The project will be carried over to the spring.
- Chris has not yet received a response from the company in Hayward who can perform the recalibration on the flow meters. He will continue to try and reach them.
- President Popelka contacted the DNR regarding the environmental fees due. The DNR is in need of the proper form to be submitted with the payment. Accountant Ron Gran will be contacted and asked to send an additional \$100.00 with the correct form.
- Popelka will mail the 2020 budget balance sheet to the USDA as requested.

## 8. New Business

- The haulers invoicing report needs to be done (Johnstone).
- A request was received by e-mail from the USDA for the 2023 budget projections. This was forwarded to Ron Gran to complete and submit by return e-mail.

**9. Closed Session** - President Popelka made a motion at 3:55 p.m. to enter a closed session in compliance with WI Statute 19.85(1)(f). This motion was seconded by Bob Flowers and carried. Following the closed session discussion, Popelka made a motion to adjourn the closed session and rejoin the open session meeting at 4:20 p.m. This motion was seconded by Dixon and carried. There were no actions as a result of the closed session.

## 10. Next meeting

- The next regularly scheduled meeting for the Town of Cable Sanitary District #1 will be held Wednesday, November 9, 2022 at 3:00 p.m. at the District Office.

**11. Adjournment** - President Popelka adjourned the meeting at 4:25 p.m.

Minutes respectfully submitted,

\_\_\_\_\_/s/\_\_\_\_\_  
Jeannie Dixon

Approved: November 9, 2022