

**TOWN OF CABLE SANITARY DISTRICT #1
MEETING MINUTES
NOVEMBER 8, 2023**

1. Call to Order - The regular meeting of the Town of Cable Sanitary District #1 was called to order at 3:00 p.m. on Wednesday, November 8, 2023 at the Sanitary District office. **Present:** David Popelka, Robert Flowers, Chris Johnstone and Jeannie Dixon.

2. Minutes - Minutes of the October 11, 2023 regular monthly meeting were presented, reviewed and approved. Minutes are received into the record.

3. Treasurer's Report - The monthly Treasurer's report, including Chippewa Valley Bank statements dated 10/31/2023, was presented by Treasurer Robert Flowers. Account balances listed below are current to October 31, 2023.

Chippewa Valley Bank Cable

Debt Retirement #8900045	\$3,145.90
Equipment Replacement #8900052	\$16,079.89
O&M Checking Acct #15002389	\$48,198.52

Following review and discussion, the Treasurer's report was approved and received into the record of these minutes.

4. Financial Actions

- Monthly accounts payable report for October Group 4 in the amount of \$1,109.91 and November Group 1 in the amount of \$830.88 to total \$1,940.79 was presented by the Treasurer. In addition there is an expected transfer for the USDA December payment in the amount of \$34,500. Popelka made a motion to approve invoices, pay bills and transfer funds as noted. This motion was seconded by Dixon and was approved.

5. Operator's Report

- The valve chamber has been winterized.
- Control panel winterized and pump drained.
- Field is drained and heads capped.
- Kevin Rasmussen was unable to cut a second crop of hay due to the weather.
- Lift station and pump will be cleaned out November 9 by Cable Septic Service.
- Sand Filter will be repaired by the end of the month.
- Chris will take the final well test for the year on Monday, November 13.

- With the upcoming weather warming up the manholes will be flushed the week of November 13. Chris will contact the Fire Dept to schedule.
- All October DNR reports have been filed.

6. Correspondence

- Notice from the DOR regarding district apportionment of taxes. Popelka will complete online and submit.
- Application for service for the new Tamarack Health care clinic in Cable was received.

7. Old Business

- No old business.

8. New Business

- The District's 2024 draft budget was submitted by accountant Ron Gran and reviewed. Following consideration of the reports, a motion was made by President Popelka to approve the 2024 budget for submission to the USDA. This motion was seconded by Dixon and approved.
- Following discussion regarding user fee rates this issue was tabled and will be revisited in the early months of 2024

9. Closed Session - President Popelka made a motion at 3:48 p.m. to enter a closed session in compliance with WI Statute 19.85(1)(f). This motion was seconded by Bob Flowers and carried. Following the closed session discussion, Popelka made a motion to adjourn the closed session and rejoin the open session meeting at 4:09 p.m. This motion was seconded by Dixon and carried. As a result of the closed session, action was taken to submit delinquent users report to Bayfield County for inclusion on the tax bills.

10. Next meeting

- The next regularly scheduled meeting for the Town of Cable Sanitary District #1 will be held Wednesday, December 13, 2023 at 3:00 p.m. at the District Office.

11. Adjournment - President Popelka adjourned the meeting at 4:15 p.m.

Minutes respectfully submitted by:

_____/s/_____
Jeannie Dixon

Approved: December 13, 2023