

**\*\*\*TOWN OF CABLE SANITARY DISTRICT #1\*\*\*  
**REGULAR MEETING MINUTES**  
**MAY 12, 2021****

**PRESIDENT- David Popelka**  
**TREASURER - Robert Flowers**  
**SECRETARY - Jeannie Dixon**  
**OPERATOR - Chris Johnstone**

**1. Call to Order** - The Regular Meeting of the Town of Cable Sanitary District #1 was called to order at 3:04 p.m. on May 12, 2021 at the Sanitary District office. Present: David Popelka, Robert Flowers, Jeannie Dixon, Chris Johnstone and Buster.

**2. Minutes** - Minutes of the April 14, 2021 meeting were presented and reviewed. There being no corrections, Bob Flowers made a motion to accept and approve the meeting minutes as presented, with second by Jeannie Dixon. Motion carried.

**3. Treasurer's Report** - The monthly Treasurer's report, including Chippewa Valley Bank statements dated 04/30/21, was presented by Treasurer Robert Flowers. Account balances listed below are current to April 30, 2021.

**Frandsen Bank Hayward**

Debt Retirement #9707786	\$	0.00
Equipment Fund #9707824	\$	0.00
O&M Account #1544421	\$	0.00
Backup Debt Retirement #23690.		\$70,000.00
Contingency Fund #23691.		\$40,000.00

**Chippewa Valley Bank Cable**

Debt Retirement #8900045		\$2,383.99
Equipment Replacement #8900052		\$3,616.25
O&M Checking Acct #15002389.		\$35,412.32

Following review and discussion, Dixon made a motion to accept the bank statements into the record as presented. Motion seconded by Popelka and carried.

**7. Financial Actions** - Monthly accounts payable report for May Group 1 in the amount of \$1,383.79, was presented by Treasurer Flowers. Following review, Popelka

made a motion to approve expenditures and pay invoices as presented. Motion was seconded by Flowers and carried.

### **8. Operator's Report**

- Chris will purchase some quality caulk to seal the seam between the garage door and apron.
- The exterior repair on the large tank will be done this month.
- Chris will get an estimate for the cost to seal the exterior of the building.

### **9. Correspondence**

- Payment due notice from USDA for \$34,000 due June 21. Bob will contact them and give them the new routing number and other info they may need since the change to Chippewa Valley Bank from Frandsen.
- Rural Water Association - give to Chris
- WRWA 2020 annual report - to Chris
- Notice from Rural Mutual - file

### **10. Old Business**

- President Popelka shared an e-mail from Mark Deraney of AMKO Financial Services stating that they will not have the offer ready for refinancing the USDA loan until the June meeting. Therefore the matter of the refinancing of the loan has been tabled until next month.
- Chris Johnstone will get an updated estimate on cost to seal exterior of the building.

### **11. New Business**

- President Popelka reported that as a result of a visit to the site of the new Higgins building at corner of Hwy 63 and M, it has been discovered that there is apparent encroachment on the Sanitary District's permanent easement to the east of the building. Three rather large trees have been planted directly on top of the sewer laterals serving 5 business on Kavanaugh Rd and two large trees have been planted within the easement closest to the building.

Following discussion and review of photographs taken at the the site, a motion was made by President Popelka that due to potential damage to the sanitary district system, a letter shall be written to the Town of Cable Board with regard to encroachment on the easement on parcel 37649 to advise them first, that the recently planted trees on said easement can remain only if the property stays in Town of Cable ownership and secondly, that the Town of Cable is responsible for any remediation of damages to the sewer system caused by the tree roots. The Sanitary District Commission's prime objective is to protect the sanitary sewer system and the town's investment in the infrastructure. This motion was seconded by Dixon and carried.

**11. Closed Session** - President Popelka made a motion at 4:27 p.m. to enter a closed session in compliance with WI Statute 19.85(1)(f). This motion was seconded by

Jeannie Dixon and carried. Following closed session discussion, David Popelka made a motion to adjourn the closed session and rejoin the open session meeting at 4:45 p.m. This motion was seconded by Dixon and carried. There were no actions to be taken as a result of the closed session.

**12. Next meeting** - The next meeting of the Town of Cable Sanitary District #1 is scheduled for Wednesday, June 9, 2021 at 3:00 pm at the District Office.

**13. Adjournment** - President Popelka adjourned the meeting at 4:46 p.m.

Minutes respectfully submitted by Jeannie Dixon.

\_\_\_\_\_/s/\_\_\_\_\_  
Jeannie Dixon

Approved: June 9, 2021

