

**TOWN OF CABLE SANITARY DISTRICT #1
MEETING MINUTES
MARCH 8, 2023**

1. Call to Order - The regular meeting of the Town of Cable Sanitary District #1 was called to order at 3:05 p.m. on Wednesday, March 8, 2023 at the Sanitary District office. Present: David Popelka, Robert Flowers, Chris Johnstone and Jeannie Dixon.

2. Minutes - Minutes of the February 8, 2023 regular meeting were presented, reviewed and received into the record.

3. Treasurer's Report - The monthly Treasurer's report, including Chippewa Valley Bank statements dated 2/28/2023, was presented by Treasurer Robert Flowers. Account balances listed below are current to February 28, 2023:

Debt Retirement #8900045	\$ 2,689.84
Equipment Replacement #8900052	\$12,465.97
O&M Checking Acct #15002389	\$37,689.01

Following review and discussion, the Treasurer's report was received into the record of these minutes.

4. Financial Actions

- Monthly accounts payable report for February Group 2 in the amount of \$655.86 and March Group 1 in the amount of \$1,483.10 totaling \$2138.96 was presented and reviewed.
- Treasurer Flowers will make the quarterly transfer of \$1,000 from the O&M Account to Equipment Replacement.
- Following review of the reports Popelka made a motion to approve invoices, pay bills as presented and approve transfer. This motion was seconded by Flowers and was approved.

5. Operator's Report

- Commercial Testing has been picking up tests regularly every wee Ron Tuesdays as scheduled.
- Nelson Surveying has never provided the updated elevations which Chris needs to send to DNR. Popelka will follow up and contact the surveyors.

- Two painters have been contacted for estimates regarding the work needed on outside of the building.

6. Correspondence

- USDA e-mail requesting 2022 actuals which will be requested from Ron Gran.
- Notice from XCEL Energy regarding trees that will be trimmed on the power line and application of herbicides. We have a standing order for them not to apply herbicides. Popelka will e-mail them to confirm that is still in place.
- Letter from DNR requesting Environmental Assessment fees; part of fee has been paid; agreed to wait until official invoice received with amount due.
- Dept of Commerce certified letter. President Popelka will respond.

7. Old Business

- Review of forms necessary for USDA reporting took place. Dixon will submit completed forms to USDA.

8. New Business

- No new business

9. Closed Session - President Popelka made a motion at 3:43 p.m. to enter a closed session in compliance with WI Statute 19.85(1)(f). This motion was seconded by Bob Flowers and carried. Following the closed session discussion, Popelka made a motion to adjourn the closed session and rejoin the open session meeting at 3:49 p.m. This motion was seconded by Dixon and carried. There were no actions as a result of the closed session.

10. Next meeting

- **NOTE CHANGE IN MEETING SCHEDULE FOR APRIL:** A special closed meeting session to discuss personnel matters is scheduled for Tuesday, April 11, 2023 at 1:00 p.m. Following the closed session the regular monthly meeting will take place at 2:00 p.m. on April 11, 2023 at the District Office.

11. Adjournment - President Popelka adjourned the meeting at 3:51p.m.

Minutes respectfully submitted
By Jeannie Dixon

_____/s/_____

Approved: April 11, 2023