

TOWN OF CABLE SANITARY DISTRICT #1
REGULAR MEETING MINUTES
JUNE 10, 2020

President – David Popelka
Treasurer – Robert Flowers
Secretary – Jeannie Dixon
Operator – Chris Johnstone

1. **Call to Order** - The Regular Meeting of the Town of Cable Sanitary District #1 was called to order at 3:00 p.m. on June 10, 2020 at the Sanitary District office. Present were David Popelka, Robert Flowers, Jeannie Dixon and Pat Visocky and family.
2. **Minutes** – Minutes of the May 13, 2020 meeting were presented by Jeannie Dixon. Following review and with no corrections, Bob Flowers made a motion to accept and approve the meeting minutes as presented, with second by David Popelka. Motion carried.
3. **Treasurer's Report** - The monthly Treasurer's report, including Peoples Bank monthly statements dated 5/20/20 and 5/29/20, was presented by Bob Flowers. Account balances listed below are current to May 29, 2020. Following review and discussion of the reports, David Popelka made a motion to receive the reports into the record as presented. Motion was seconded by Bob Flowers and subsequently approved.

Debt Retirement #9707786	\$ 2,594.28
Equipment Fund #9707824	\$ 3,295.22
O&M Account #154421	\$43,005.92
Backup Debt Retirement #23690	\$70,000.00
Contingency Fund #23691	\$40,000.00

4. Financial Actions

Monthly accounts payable reports for May Groups 2 and 3 in amount of \$3,754.47 and June Group 1 in amount of \$249.05 totaling \$4003.52 were presented for payment by Bob Flowers. Following review and discussion, David Popelka made motion to approve expenditures and pay invoices as presented. Motion seconded by Bob Flowers and was approved.

Per discussion, a transfer will need to be made in order to meet our obligation to the USDA for the June 21, 2020 loan payment due date. David Popelka made a motion to transfer \$34,600 from O&M account to debt retirement so that payment can be made. Jeannie Dixon seconded the motion and it passed unopposed.

5. Motion made by President Popelka to suspend with the regular agenda in order to address the concerns of Pat Visocky who was present at the meeting. Motion seconded by Jeannie Dixon and it was approved. The Commission has previously received a letter from Ms. Visocky concerning slow drainage and back-up problem at her household and she is requesting assistance from the Sanitary District to resolve. A back flow preventer had previously been installed at town's expense to try to alleviate the problem, but the issue has not gotten any better. President Popelka explained that in order to discern where the problem is a camera would need to be run through the lateral to see what is going on. The mains are the responsibility of the Sanitary District and Operator Chris Johnstone has

inspected the manhole and found that it is not plugged there. Popelka explained that Kevin McKinney of HK Septic has a camera and has agreed to perform the visual service and he will be contacted to schedule it. He will video the pipe starting at the clean out by the house. This was agreeable to Ms. Visocky and Popelka will contact her once the date of service is set.

6. Operator's Report

- President Popelka reported that the drag harrow on order has been delivered and is in Duluth awaiting pick-up. He has a contact who works in Duluth who can hopefully bring it down to Cable for us.
- Chris Johnstone plans to test the sprinkler heads in Zone 1 before sending down to Plainfield for maintenance as previously agreed upon.
- Johnstone and Kevin Rasmussen are working together on getting the sand filter cleaned out and reassembled.
- Testing reports are all being submitted on time with no issues.

7. Correspondence

- Annual business insurance policy and Worker's Comp policies received from Rural Insurance. To file.
- Second notice from DNR re: change in boundaries report. This has already been submitted; we have no change in boundaries. Popelka will check on this.

8. Old Business

- The audit being conducted by President Popelka on sanitary district parcels is in process. No discrepancies have been found to date. The information requested by the Plan Commission on vacant lots in sanitary district has been done.

9. New Business

- Rick Gruel can no longer mow the grass at plant and therefore a new lawn mowing service will need to be found. Following discussion, Jeannie Dixon made a motion to authorize President Popelka to solicit purveyors and sign contract with a lawn mowing service in near future as lawn needs to be mowed soon. Motion seconded by Bob Flowers and carried.

10. Closed Session - Bob Flowers made motion at 3:34 pm to enter a closed session in compliance with WI Statute 19.85(1)(f). This motion was seconded by Jeannie Dixon and carried. Following closed session discussion, David Popelka made motion to adjourn the closed session and rejoin the open session meeting at 4:08 p.m. This motion was seconded by Jeannie Dixon and carried. There were no actions to be taken as a result of the closed session.

11. Next Meeting – The next meeting of the Town of Cable Sanitary District #1 is scheduled for Wednesday, July 8, 2020 at 3:00 pm at the District Office.

10. Adjournment – President Popelka adjourned the meeting at 4:10 p.m.

-Minutes respectfully submitted by Jeannie Dixon, Secretary