

**TOWN OF CABLE SANITARY DISTRICT #1
REGULAR MEETING MINUTES
JANUARY 13, 2021**

**PRESIDENT- David Popelka
TREASURER - Robert Flowers
SECRETARY - Jeannie Dixon
OPERATOR - Chris Johnstone**

1. Call to Order - The Regular Meeting of the Town Cable Sanitary District #1 was called to order at 3:00 p.m. on January 13, 2021 at the Sanitary District office. Present: David Popelka, Robert Flowers, Jeannie Dixon and Chris Johnstone.

2. Minutes - Minutes of the December 9, 2020 meeting were presented and reviewed. There being no corrections, **Robert Flowers made a motion to accept and approve the meeting minutes as presented, with second by David Popelka. Motion carried.**

3. Treasurer's Report - The monthly Treasurer's report, including Frandsen Bank & Trust monthly statement dated 12/31/20, was presented by Robert Flowers. Account balances listed below are current to December 31, 2020:

Debt Retirement #9707786	\$ 2,383.90
Equipment Fund #9707824.	\$ 3,616.10
O&M Account #1544421	\$4,450.38
Backup Debt Retirement #23690.	\$70,000.00
Contingency Fund #23691.	\$40,00000

Following review and discussion of the reports, **President Popelka made a motion to accept the reports into the record as presented. Motion was seconded by Jeannie Dixon and carried.**

4. Financial Actions - Monthly accounts payable reports for December Group 2 in the amount of \$505.13, January Group 1 in the amount of \$1,565.25, January Group 2 in the amount of \$467.38 and Stipend payments in the amount of \$2,460.00 were presented by Treasurer Flowers. **Following review, President Popelka made a motion to approve expenditures and pay**

invoices as presented. Motion was seconded by Jeannie Dixon and carried.

5. Operator's Report

- Chris Johnstone reported that the plant suffered a temporary power outage on December 31, 2020 . When power was restored the system was checked out and all appeared to be okay.
- Following the work during 2020 on the Sand Filter it appears to be working great.
- The Haulers have begun using the newly revised reporting forms with the New Year.

6. Correspondence

- Wastewater Training Solutions brochure, forwarded to Operator.
- Commercial Testing, reported 1 bad sample (frozen), forwarded to Operator.
- Frandsen Bank deposit/checking informational materials, file.

7. Old Business

- Discussion continued on the topic of alternative banking institutions for the District accounts. This matter was tabled at last meeting. Following a review of the informational materials received from various area financial institutions, **Dixon made a motion to transfer the District accounts and CD's from Frandsen Bank in Hayward to the Cable Branch of the Chippewa Valley Bank.** Motion was seconded by President Popelka and carried.
- Furthermore, **President Popelka made a motion to pass a resolution to designate the Chippewa Valley Bank, Cable Branch as the depository for the Cable Sanitary District accounts.** This motion was seconded by Treasurer Flowers and carried. Dixon will draft the resolution document to provide to the bank and Popelka will set up appointment to meet with the Bank in order to get accounts established and new checks ordered.

8. New Business

- There was no new business.

9. Closed Session

- **Popelka made a motion at 4:00 p.m. to enter a closed session in compliance with WI Statute 19.85(1)(f). This motion was seconded by Dixon and carried. Following closed session discussion, Popelka made a motion to adjourn the closed session and rejoin the open**

session meeting at 4:15 p.m. This motion was seconded by Flowers and carried. There were no actions to be taken as a result of the closed session.

10. Next meeting

- The next meeting of the Town of Cable Sanitary District #1 is scheduled for Wednesday, February 10, 2021 at 3:00 pm at the District Office.

11. Adjournment

- President Popelka adjourned the meeting at 4:25 p.m.

Minutes respectfully submitted by Jeannie Dixon.

_____/s/_____
Jeannie Dixon

Approved

February 10, 2021