

**TOWN OF CABLE SANITARY DISTRICT #1
MEETING MINUTES
FEBRUARY 8, 2023**

1. Call to Order - The regular meeting of the Town of Cable Sanitary District #1 was called to order at 3:00 p.m. on Wednesday, February 8, 2023 at the Sanitary District office. Present: David Popelka, Robert Flowers, Chris Johnstone and Jeannie Dixon.

2. Minutes - Minutes of the January 11, 2023 regular meeting were presented, reviewed and received into the record.

3. Treasurer’s Report - The monthly Treasurer’s report, including Chippewa Valley Bank statements dated 01/31/2023, was presented by Treasurer Robert Flowers. Account balances listed below are current to January 31, 2023:

Debt Retirement #8900045	\$ 2,689.84
Equipment Replacement #8900052	\$12,440.13
O&M Checking Acct #15002389	\$24,850.84

Following review and discussion, the Treasurer’s report was received into the record of these minutes.

4. Financial Actions

- Monthly accounts payable report for January Group 2 in the amount of \$191.28 and February Group 1 in the amount of \$1,243.98 totaling \$1,435.26 was presented and reviewed.
- Following review of the reports Dixon made a motion to approve invoices and pay bills as presented. This motion was seconded by Flowers and was approved. There were no account transfers this month.

5. Operator’s Report

- Chris Johnstone reported on the estimate from Crane Engineering to rebuild each lift station. Including a new pump controller at the plant location, labor and travel, the estimate is \$5,800 for each station.
- Chris was contacted by Commercial Testing Lab who informed him that they want to establish a pick-up route rather than continue to use UPS. The cost would be \$15 per pick-up about 4 times/month. Chris will give them a door key for temporary use. Long term a key code lock will be installed on the

door. The cost of the new code lock would be approximately \$150.00 and President Popelka will take care of installing the lock.

- Reminder to Chris to get estimates for the tank repair and the building exterior repairs.
- Chris will order the parts for the sprinkler heads in need of repair.

6. Correspondence

- Interest statement from Chippewa Valley Bank
- USDA annual loans statement

7. Old Business

- President Popelka will talk to accountant Ron Gran about the USDA request for the District's 2022 financial actuals report.

8. New Business

- The USDA wants to perform a vulnerability assessment on the plant. President Popelka will respond to their request.
- President Popelka reported that the grant was approved to demolish the Cable Old School pending public approval. There is a plan in place for a private party to purchase the land in order to build new apartments on the site. This proposed construction project would have a very positive affect on the Sanitary District's budget.

9. Closed Session - President Popelka made a motion at 3:38 p.m. to enter a closed session in compliance with WI Statute 19.85(1)(f). This motion was seconded by Bob Flowers and carried. Following the closed session discussion, Popelka made a motion to adjourn the closed session and rejoin the open session meeting at 3:51 p.m. This motion was seconded by Dixon and carried. There were no actions as a result of the closed session.

10. Next meeting

- The next regularly scheduled meeting for the Town of Cable Sanitary District #1 will be held Wednesday, March 8, 2023 at 3:00 p.m. at the District Office.

11. Adjournment - President Popelka adjourned the meeting at 3:53 p.m.

Minutes respectfully submitted
By Jeannie Dixon

_____/s/_____

Approved: March 8, 2023