

**TOWN OF CABLE SANITARY DISTRICT #1  
MEETING MINUTES  
DECEMBER 13, 2023**

**1. Call to Order** - The regular meeting of the Town of Cable Sanitary District #1 was called to order at 3:00 p.m. on Wednesday, December 13, 2023 at the Sanitary District office. **Present:** David Popelka, Robert Flowers, Chris Johnstone and Jeannie Dixon.

**2. Agenda** - Motion by Dixon to amend Agenda with addition of three items: Budget review, New primary care clinic system hook-up, Review hauled waste. Motion seconded by Popelka and approved.

**3. Minutes** - Minutes of the November 8, 2023 regular monthly meeting were presented by the Secretary, reviewed and approved. Minutes are received into the record.

**4. Treasurer's Report** - The monthly Treasurer's report, including Chippewa Valley Bank statements dated 11/30/2023, was presented by Treasurer Robert Flowers. Account balances listed below are current to November 30, 2023.

**Chippewa Valley Bank Cable**

Debt Retirement #8900045	\$37,669.92
Equipment Replacement #8900052	\$18,702.52
O&M Checking Acct #15002389	\$20,630.81

Following review and discussion, the Treasurer's report was approved and received into the record of these minutes.

**5. Financial Actions**

- Flowers reported that the bank made an error which was caught by accountant Ron Gran. The total of deposits was incorrect. Bank has now corrected the error per the monthly statement which is accurate.
- Monthly accounts payable report for November Group 3 in the amount of \$1,201.64 and December Group 1 in the amount of \$4,008.38 totaling \$5,210.02 was presented by the Treasurer.
- President Popelka made a motion to approve bank balances and pay invoices as presented. Dixon seconded this motion and it was approved.

## **6. Operator's Report**

- The DNR well test was done and will be submitted before the New Year.
- The monthly DMR is done; report is normal.
- The filter and lift station have been pumped.
- Manholes were flushed on November 16 with the help of Carl Minges, Cable Fire Dept.
- With the nice weather in late November Kevin Rasmussen was able to get into the hayfield and cut a good crop.
- The Sand filter has been rebuilt, cleaned out and is at 100% operation.
- All trees have been removed from the pond banks.
- The wastewater short report, ground water report and land application are due at the end of the year and Chris will take care of submitting those.

## **7. Correspondence**

- Received letter from Chippewa Valley Bank regarding their new ACH bill paying service. By consensus it was agreed that we would not take part in this program. Flowers will complete and submit the form to decline.
- Lab test reports have been received and forwarded to Chris.

## **8. Old Business**

- Ron Gran provided the 2024 budget report for final review. The budget was approved at last month's meeting. The 2023 actuals are needed before paperwork can be submitted to USDA, therefore the form was returned to Ron for completion.

## **9. New Business**

- Discussion took place regarding a potential donation to the Cable Fire Dept. for their assistance with flushing the manholes. President Popelka made a motion to donate \$500.00 to the Fire Dept. This motion was seconded by Flowers and approved.
- President Popelka has reached out to the Cedar Corporation to request a cost estimate to install a new dosing chamber. Repairs to the sand filter have been quite costly and a new dosing chamber would prevent further damage. The next step would be to apply for grants for the new dosing chamber, updating the control panels and possibly rebuild or replace pumps.
- Regarding the need for a back-up operator, it was suggested that a possible avenue to proceed would be to talk to the Drummond and Grandview sewer districts to potentially hire one licensed person who could back up the three town systems. Licensed operators that could serve in this capacity seem to be in short supply. This topic was tabled for future discussion/action.
- Tamarack Health Services - The lateral for this new construction site was not capped as required prior to construction starting. Contractor was notified of possible fines for proceeding without capping and for any damage from debris getting into the District's system. Johnstone subsequently met with them on the construction site and reports that the lateral hook-up was done properly.

After his inspection he found no damage to the system was done. Consensus is that no additional fees will be assessed.

**10. Closed Session** - President Popelka made a motion at 3:54 p.m. to enter a closed session in compliance with WI Statute 19.85(1)(f). This motion was seconded by Bob Flowers and carried. Following the closed session discussion, Popelka made a motion to adjourn the closed session and rejoin the open session meeting at 4:05 p.m. This motion was seconded by Dixon and carried. There were no actions as a result of this closed session.

**11. Next meeting**

- The next regularly scheduled meeting for the Town of Cable Sanitary District #1 will be held **Wednesday, January 17, 2024 at 3:00 p.m. at the District Office. Note change in scheduled meeting from second Wednesday to third Wednesday of the month.** Dixon will post change in meeting date at public posting sites and on the web.

**12. Adjournment** - President Popelka adjourned the meeting at 4:10 p.m.

Minutes respectfully submitted by:

\_\_\_\_\_/s/\_\_\_\_\_  
Jeannie Dixon

Approved: January 17, 2024