

**TOWN OF CABLE SANITARY DISTRICT #1  
REGULAR MEETING MINUTES  
DECEMBER 8, 2021**

**PRESIDENT- David Popelka**  
**TREASURER - Robert Flowers**  
**SECRETARY - Jeannie Dixon**  
**OPERATOR - Chris Johnstone**

**1. Call to Order** - The Regular Meeting of the Town of Cable Sanitary District #1 was called to order at 3:00 p.m. on Wednesday, December 8, 2021 at the Sanitary District office. Present: David Popelka, Robert Flowers, Jeannie Dixon and Chris Johnstone.

**2. Minutes** - Minutes of the November 10, 2021 regular meeting and the November 17, 2021 Special Meeting were presented and reviewed. There being no corrections, Flowers made a motion to accept the minutes as presented, with second by Dixon. Motion carried.

**3. Treasurer's Report** - The monthly Treasurer's report, including Chippewa Valley Bank statements dated 11/30/21, was presented by Treasurer Robert Flowers. Account balances listed below are current to November 30, 2021.

**Chippewa Valley Bank Cable**

Debt Retirement #8900045	\$1,805.73
Equipment Replacement #8900052	\$7,172.56
O&M Checking Acct #15002389	\$45,417.52

Following review and discussion, Popelka made a motion to accept the bank statements into the record as presented. Motion seconded by Flowers and carried.

**4. Financial Actions** - Monthly accounts payable reports for November Group 4 in the amount of \$1,502.97 and December Group 1 in the amount of \$1,700.90 totaling \$3,203.87 were presented by Treasurer Flowers and reviewed. Discussion took place regarding a necessary transfer of funds in the amount of \$35,000 from the O&M account to the Debt retirement account in order to meet the December 21,2021 USDA payment due. Following further discussion, Dixon made a motion to approve expenditures, pay invoices and approve transfer of funds as discussed. Motion was seconded by Popelka and carried.

## 5. Operator's Report

- Everything running smoothly at plant
- The well monitoring test report has been sent in to the DNR
- The water table throughout the system has dropped 3 ft. due to lack of fall rains. If weather stays dry for too long the DNR will require a new well to be tapped.
- End of year pumping reports will be done soon
- The DNR response to the District annual report recently submitted included a reminder:
  - to submit the Permit-required monthly reports on time
  - that Chris will need to take a class relative to collection for his license certification which can be done online

## 6. Correspondence - None to report

## 7. Old Business

- There is no update since last meeting regarding the bond refunding process.
- Regarding the lateral connection at the CNHM construction site on Randysek Rd that was installed without an inspection: Popelka will follow-up with the CNHM in the spring when the frost is out of the ground.

## 8. New Business

- The office printer quality is very bad currently. Flowers will look into cost of a new printer and bring report back at next meeting.

**9. Closed Session** - President Popelka made a motion at 3:41 p.m. to enter a closed session in compliance with WI Statute 19.85(1)(f). This motion was seconded by Jeannie Dixon and carried. Following closed session discussion, Popelka made a motion to adjourn the closed session and rejoin the open session meeting at 4:01 p.m. This motion was seconded by Flowers and carried. There were no actions as a result of the closed session.

**10. Next meeting** - The next regular meeting of the Town of Cable Sanitary District #1 is scheduled for Wednesday, January 12, 2022 at the District Office.

**11. Adjournment** - President Popelka adjourned the meeting at 4:05 p.m.

Minutes respectfully submitted,

\_\_\_\_\_/s/\_\_\_\_\_  
Jeannie Dixon

Approved : January 12, 2022

