

**TOWN OF CABLE SANITARY DISTRICT #1  
MEETING MINUTES  
AUGUST 10, 2022**

**1. Call to Order** - The regular meeting of the Town of Cable Sanitary District #1 was called to order at 3:00 p.m. on Wednesday, August 10, 2022 at the Sanitary District office. Present: David Popelka, Robert Flowers and Jeannie Dixon.

**2. Agenda** - President Popelka requested to add the following as agenda item: Take action to authorize the submission of the 2021 CMR report to the DNR. This matter will be addressed in Agenda Item 7.

**3. Minutes** - Minutes of the July 13, 2022 regular meeting were presented, reviewed and received into the record.

**4. Treasurer's Report** - The monthly Treasurer's report, including Chippewa Valley Bank statements dated 07/29/2022, was presented by Treasurer Robert Flowers. Account balances listed below are current to July 29, 2022.

**Chippewa Valley Bank Cable**

Debt Retirement #8900045	\$2,251.57
Equipment Replacement #8900052	\$7,320.56
O&M Checking Acct #15002389	\$20,138.49

Following review and discussion, the Treasurer's report was received into the record of these minutes.

**5. Financial Actions** - Monthly accounts payable report for August Group 1 in the amount of \$1,719.86 was presented. Following review, Popelka made a motion to approve invoices and pay bills as noted. This motion was seconded by Flowers and was approved. There were no transfers this month.

**6. Operator Report**

- Chris has an appointment with Heart of the North Surveying in order to recalibrate the measurements to the wells. The DNR requests that the measurement be taken at the top of the well casing, not the well cap. Chris will follow-up with a phone call to the DNR in order to correct the reporting discrepancies.

**7. CMR Report** - The 2021 CMR was brought up for discussion. There is an issue with late reporting and also the flow meters need to be calibrated. We are looking for a new provider to perform the calibration as the previous company is no longer available. Chris will be contacting a company in Hayward in order to get this done. An extension for submission of the report was granted until August 20, 2022. **Following discussion, Flowers made a motion to authorize the submission of the 2021 Compliance Maintenance Report (CMR) to the DNR. Motion was seconded by Dixon and was approved.**

#### **8. Correspondence**

- Commercial Testing Lab reports received and forwarded to Chris.
- Rural Mutual Insurance - Notice that the Workers Comp policy has been reinstated.
- Rural Mutual Insurance - Notice that our local agent has retired and new agent is Josh Huray.
- Rural Mutual Insurance - Request for the policy audit report. The packet needed in order to do the audit was never received. Dixon will contact Josh Huray to request.

#### **9. Old Business**

- Popelka will get estimates for sealing the building exterior and tank and painting the trim on exterior of the building.

#### **10. New Business**

- The DNR has requested an environmental fee in the amount of \$350.00. Payment was already sent to them in the amount \$250.00 and therefore our balance should be only \$100.00. Popelka will contact DNR to resolve.

**11. Closed Session** - President Popelka made a motion at 3:25 p.m. to enter a closed session in compliance with WI Statute 19.85(1)(f). This motion was seconded by Bob Flowers and carried. Following the closed session discussion, Popelka made a motion to adjourn the closed session and rejoin the open session meeting at 3:42 p.m. This motion was seconded by Dixon and carried. There were no actions as a result of the closed session.

#### **12. Next meeting**

- The next regularly scheduled meeting for the Town of Cable Sanitary District #1 will be held Wednesday, September 14, 2022 at 3:00 p.m. at the District Office.

**13. Adjournment** - President Popelka adjourned the meeting at 3:45 p.m.

Minutes respectfully submitted,

Jeannie Dixon /s/

Approved: September 14, 2022