

**TOWN OF CABLE SANITARY DISTRICT #1  
REGULAR MEETING MINUTES  
AUGUST 12, 2020**

President – David Popelka  
Treasurer – Robert Flowers  
Secretary – Jeannie Dixon  
Operator – Chris Johnstone

1. **Call to Order** - The Regular Meeting of the Town of Cable Sanitary District #1 was called to order at 3:05 p.m. on August 12, 2020 at the Sanitary District office. Present were David Popelka, Robert Flowers, Jeannie Dixon, Chris Johnstone and Larry Lewellen.
2. **Minutes** – Minutes of the July 8, 2020 meeting were presented by Jeannie Dixon. Following review and with no corrections, Popelka made a motion to accept and approve the meeting minutes as presented, with second by Flowers. Motion carried.
3. **Treasurer's Report** - The monthly Treasurer's report, including Peoples Bank monthly statements dated 7/20/20 and 7/31/20, was presented by Bob Flowers. Account balances listed below are current to July 31, 2020. Following review and discussion of the reports, **Popelka made a motion to receive the reports into the record as presented. Motion was seconded by Dixon and carried.**

Debt Retirement #9707786	\$ 2,618.23
Equipment Fund #9707824	\$ 3,421.12
O&M Account #154421	\$21,914.37
Backup Debt Retirement #23690	\$70,000.00
Contingency Fund #23691	\$40,000.00

**4. Financial Actions**

Monthly accounts payable reports for July Group 3 in the amount of \$1,484.43, July Group 2 in the amount of \$836.43 and August Group 1 in the amount of \$1,285.01 totaling \$3,605.87. **Popelka made a motion to approve expenditures and pay invoices as presented. Motion seconded by Dixon and carried.**

**5. Operator's Report**

- Chris introduced Larry Lewellen who is in training and will eventually replace Chris as Plant Operator. Larry 's training work hours under Chris's supervision will count toward the experience needed in order to apply for the Operator license. The Cable wastewater operator requires two tests. The first is for General Wastewater Operator and then the second is to operate a “Unique” facility as Cable facility is the only one like it in the State. The tests will be administered by the DNR.
- Chris and Larry have been working on cleaning the sprinkler heads and have all but 2 of them repaired and ready. They have discovered that turtles have gotten into the sprinkler head works and in addition to the calcium build-up the heads have become plugged. Their work on the sprinkler heads has saved the District a lot of money as it will only cost about \$200 to complete

the repair. All zones are currently being sprayed with 3.5 million gallons sprayed to date. The goal is for 5 million gallons to be sprayed by Labor Day, at which time the hay will be cut. After hay is cut, spraying will start up again to finish up the season and the heads will be removed for the winter.

- Future projects that can be worked on are:
  - Caulk the building apron
  - Seal the outside of the building; Larry will get price estimate
  - Clear weeds at pond
  - Perform tank maintenance and sealing
  - Sand filter maintenance
  - Clean up the plant facility
  - Clean out manholes

## 6. Correspondence

- Testing results received and forwarded to Chris
- Rural Mutual Workers Comp policy received, filed

## 7. Old Business

- The Workers Comp audit report for Rural Mutual has been completed and submitted by Ron Gran and is on file.
- Rick Nelson has been hired to mow the lawn at plant site.
- Update on Visocky sewer back-up problem: Johnstone televised the line and results show that the line is pitched towards the house. The line will have to be dug up and replaced with proper pitch. The results were shared with Pat Visocky and after review she agrees that the problem is not the responsibility of the Sanitary District to fix.
- Dixon reported that the Town website has been updated to include the street address of the Plant Office.

## 8. New Business

- Popelka reported that in an effort to create more workforce housing in the local communities and county, a new WHEDA pilot program initiative may be coming to our community. He suggested that in order to support this effort for development, the District may want to consider waiving the required connection fee to hook up to the system. This will be considered and further discussed at next meeting.
- President Popelka has asked Rick Nelson to give us a price to include mowing around the outside of the fence as part of his agreement.

## 9. Closed Session

- **Popelka made a motion at 3:50 pm to enter a closed session in compliance with WI Statute 19.85(1)(f). This motion was seconded by Dixon and carried. Following closed session discussion, Flowers made motion to adjourn the closed session and rejoin the open session meeting at 4:02 p.m. This motion was seconded by Popelka and carried.** There were no actions to be taken as a result of the closed session.

## 10. Next Meeting

- The next meeting of the Town of Cable Sanitary District #1 is scheduled for Wednesday, September 16, 2020 at 3:00 pm at the District Office.

#### **11. Adjournment**

- President Popelka adjourned the meeting at 4:05 p.m.

-Minutes respectfully submitted by Jeannie Dixon, Secretary