

**TOWN OF CABLE SANITARY DISTRICT #1
REGULAR MEETING MINUTES
JULY 8, 2020**

President – David Popelka
Treasurer – Robert Flowers
Secretary – Jeannie Dixon
Operator – Chris Johnstone

1. **Call to Order** - The Regular Meeting of the Town of Cable Sanitary District #1 was called to order at 3:00 p.m. on July 8, 2020 at the Sanitary District office. Present were David Popelka, Robert Flowers, Jeannie Dixon, Chris Johnstone and Pat and Julie Visocky.
2. **Minutes** – Minutes of the June 10, 2020 meeting were presented by Jeannie Dixon. Following review and with no corrections, Bob Flowers made a motion to accept and approve the meeting minutes as presented, with second by David Popelka. Motion carried.
3. **New Business** - **A motion was made by President Popelka to suspend with the regular agenda in order to address the further concerns of Pat and Julie Visocky who were present at the meeting. Motion seconded by Jeannie Dixon and it was approved.** The visual of sewer lateral did not take place as HK's video camera is broken. Therefore a camera will be obtained from Rasmussen Plumbing instead. Chris will contact Pat to schedule the video this coming week. Ms. Visocky reported that their system was routed out and is working okay. Popelka noted that the manhole nearby is due to be flushed out soon and that should also help clear out the lateral.
4. **Treasurer's Report** - The monthly Treasurer's report, including Peoples Bank monthly statements dated 6/19/20 and 6/30/20, was presented by Bob Flowers. Account balances listed below are current to June 30, 2020. Following review and discussion of the reports, **David Popelka made a motion to receive the reports into the record as presented. Motion was seconded by Jeannie Dixon and approved.**

Debt Retirement #9707786	\$ 2,617.79
Equipment Fund #9707824	\$ 3,420.54
O&M Account #154421	\$ 6,026.32
Backup Debt Retirement #23690	\$70,000.00
Contingency Fund #23691	\$40,000.00

5. Financial Actions

Monthly accounts payable reports for May Group 3 in the amount of \$2,984.94, June Group 1 in the amount of \$249.05 and Group 2 in the amount of \$1,157.54, Stipends in the amount of \$2,460 and July Group 1 in the amount of \$392.96 totaling \$7,244.49 were presented for payment by Bob Flowers. Following review and discussion, **David Popelka made motion to approve expenditures and pay invoices as presented. Motion seconded by Bob Flowers and was approved.**

6. Operator's Report

- Chris will contact MBIS to schedule the regular sprinkler system draining and turn on the

pump.

- A 6" hose is needed as current hose is in disrepair. Chris will order it and also order the unions for the sand filter.
- The test sample valve got plugged and required a \$30.00 repair.
- Since "flushable wipes" have been wreaking havoc with the system, Chris requests that a notice be added to invoices or as a special letter to customers to not use "flushable" wipes as they are not really flushable!
- Spraying out in the hayfield will begin within next couple weeks.

7. Correspondence

- An audit request by Rural Mutual was received. This was given to Ron Gran to complete.
- Test Lab reports received and forwarded to Chris.

8. Old Business

- The audit of accounts/properties in the district is complete. There are a few issues with some of the addresses, but all billing matches our records. Popelka will bring hard copy of audit results to next meeting.
- No bids have been received yet for lawn mowing at the plant.

9. Closed Session

- **Dixon made a motion at 3:40 pm to enter a closed session in compliance with WI Statute 19.85(1)(f). This motion was seconded by Popelka and carried. Following closed session discussion, Flowers made motion to adjourn the closed session and rejoin the open session meeting at 4:08 p.m. This motion was seconded by Jeannie Dixon and carried.** There were no actions to be taken as a result of the closed session.

10. Next Meeting

- The next meeting of the Town of Cable Sanitary District #1 is scheduled for Wednesday, August 12, 2020 at 3:00 pm at the District Office.

11. Adjournment

- President Popelka adjourned the meeting at 4:28 p.m.

-Minutes respectfully submitted by Jeannie Dixon, Secretary