

DRAFT*TOWN OF CABLE PLAN COMMISSION***DRAFT**
MEETING MINUTES
MAY 3, 2022

1. Call to Order - The regular meeting of the Town of Cable Plan Commission was called to order by Chairman Tony Erba at 5:30 p.m. on Wednesday, May 3, 2022 in the main assembly room of the Cable Community Center. Present: Chairman Tony Erba, Commissioners Kristine Lendved, Tony Merrill, David Popelka, Sue Thurn and Shelly Wilson.

2. Town Board Update - Commissioners Merrill and Popelka cited the following Plan Commission-related items of business from the April Town Board meeting:

- The proposed ordinance for motor boat wake protection of Lake Takodah will go before the electors.
- The North End Trail Run, Epic and Hungry Bear events were approved.
- The Town Board rescinded its approval of the Jamie Klima Permit and sent it back to Bayfield County for re-review.
- Kristine Lendved and Susan Thurn were reappointed to the Plan Commission.
- David Popelka was reappointed as President of the Sanitary District.
- Dean Hambrecht was appointed as the Town Board representative to the Takodah Lake District.
- At an April Town Board work meeting, the board completed grant applications for both a Bayfield County structured grant application for sidewalks at the Town Park and a Wisconsin Economic Development Grant for demolishing the old school building. The Old School site does not qualify for an Idle Site Grant since it does not have five continuous acres of land on the lot. It is estimated that the demolishing of the building will cost \$300,000. The grant would cover half of the cost and the Town is looking for a match for the other half.

Chairman Erba provided an update to the status of the Klima Permit noted above that the County has suspended the permit and is trying to encourage the two parties to resolve the matter between themselves.

3. Approval of Agenda - There being no changes, Commissioner Lendved made a motion to approve the agenda as presented. This motion was seconded by Commissioner Thurn and carried.

4. Approval of Minutes - Following review and there being no corrections, a motion was made by Commissioner Merrill to approve the minutes from the April 6, 2022 regular meeting. The motion was seconded by Commissioner Popelka and carried.

5. Public Input - Non-Agenda Items - There was no public input.

6. Cable Tomorrow/Comprehensive Plan Updates and Projects - Chairman Erba advised the members that Bayfield County has been approved for an approximate \$20,000 grant funding, which is meant to subsidize some of the costs of revising the Comprehensive Plan. The 10-year required revision of the Town of Cable Comp Plan is informally underway. Erba stated that municipalities are to contact the NWRPC for further information as to how the grant monies will be distributed throughout the County. He will contact them to obtain further information and report back at the next meeting.

7. Housing - With regard to the upcoming Public Forum on Housing scheduled on May 25, Chairman Erba is scheduled to meet on May 4 with Heather Ludzack to discuss the agenda and format for the meeting. In that vein, Erba asked for input from the board members ahead of that meeting. Consensus was that the format be informational, with an in-depth focus on Town of Cable housing needs and how to move forward with finding solutions for the community. It was also suggested to include a discussion about the different types of housing available (e.g., affordable housing, low income, senior etc.) in order to avoid any misunderstandings in the community.

8. Recreation

- **Town Park Survey Analysis** - At the last meeting as a follow-up to the recent survey related to usage of the Town Park, Chairman Erba asked the members to review and analyze the survey comment responses and then identify their three priority topics for: 1) what items are missing from the Town Park, and 2) the biggest concerns that townspeople have with the Town Park. Following are the results of the discussion and the number of board members for whom the topic was a priority:

- **MISSING**

- Playground equipment upgrade (4)
- Access (2)
- Water (1)
- Dog Park (3)
- Signage-to Park & around Park (4)
- Bathroom upgrade (2)

- **BIGGEST CONCERNS**
 - Safety/Security/Lighting (3)
 - Depot maintenance (2)
 - Vandalism (2)
 - Proximity to town (1)
 - Playground (1)
 - Bathroom upkeep (2)
 - Handicap Parking (1)
 - Safe Pathway from Town (1)
 - Lack of Use (1)
 - Signage (1)

- **Event Checklist** - The Event Checklist team had a recent work meeting to develop the Commission's recommendation to the Town Board regarding use of the event checklist. Using the revised draft document, Commissioner Wilson led a discussion among the members. Topics of discussion included:
 - event organizer's completion of an informational event planning application form with potential fee associated with submittal;
 - what activities of the event might trigger fees to be charged - snow removal, need for barricades, Town parking lot used as event "headquarters", use of restrooms, risk factors of the event in terms of number of participants, etc.;
 - what "category" the event falls into - recreational, educational or entertainment;
 - consider asking event organizer to add the Town of Cable as an event sponsor, and
 - the potential to encourage event organizers to purchase food services from area businesses.

Following this discussion, Commissioner Thurn brought forward a motion to recommend to submit for approval to the Town Board the Plan Commission's draft of the Events Checklist, as revised. The Plan Commission recommends to the Board to set a fee schedule for Town services and equipment use. This motion was seconded by Commissioner Wilson. After further discussion a vote was taken and the motion passed unopposed.

9. Members Comments

- Commissioner Thurn updated the board on the activities of the Connect Communities committee who recently had a meeting. She shared that there are people needed to fill the Clean Boats-Clean Waters positions available for the summer season. Also, they are still working with the designers on the

Welcome to Cable signs, which will be referred back to the Town Board when ready. Sue will send out the minutes from their meeting by e-mail to Plan Commission members.

- Commissioner Merrill thanked the Plan Commission team for their work on the Event Checklist and appreciates the way they have moved forward with potential event application fees to take some of the burden off the taxpayers.

10. Next Meeting - June 7, 2022

11. Adjournment - Chairman Erba adjourned the meeting at 7:20 p.m.

Minutes respectfully submitted,

Jeannie Dixon

Approved: _____