

**TOWN OF CABLE PLAN COMMISSION MEETING
TUESDAY, NOVEMBER 1, 2022 - 5:30 P.M.
CABLE COMMUNITY CENTRE**

DRAFT – MINUTES – DRAFT

Call to Order

Vice Chair Kristine Lendved called the meeting to order at 5:32 p.m.

Attendance: Vice Chair Kristine Lendved; Commissioners Merrill, Popelka, Thurn and Wilson. Chair Tony Erba was absent.

Chairperson remarks

Vice Chair Lendved explained that she is filling in for Chair Erba, as he is on vacation.

Town Board Meeting Update

Supervisor Popelka reported that the town board did not change either the Plan Commission or Connect Communities budgets from what was submitted.

Approval of Agenda

Motion by Commissioner Thurn, seconded by Commissioner Wilson to approve the agenda as presented. Motion carried.

**Approval of Minutes: October 4, 2022
 Work Group Meeting, October 14, 2022**

Motion by Commissioner Wilson, seconded by Commissioner Thurn to approve both the October 4, and October 14, 2022 meeting minutes as presented. Motion carried.

Welcome

Commissioners warmly welcomed Deanne Allen as the new secretary for the Plan Commission.

Review Class A Special Use Application for Short-Term Rental, Lake Owen Cabin, LLC, Anthony Signorelli

The Commission would like to see a complete application and identified the following information that was not included :

- No authorized agent listed

- Driveway is shared and does not meet town code for 3 dwellings
- No indication neighbor has been contacted
- Setbacks from lake, road and lot lines not provided
- Town Short-Term Rental application not submitted

Commissioners noted the the driveway is wide enough for emergency vehicles but does not meet the town's Driveway Ordinance of 66 feet wide. The Driveway Ordinance needs review.

Motion by Supervisor Popelka, seconded by Commissioner Thurn to table action on this application pending a request for further information.

Motion carried.

Discuss Final Details for November 10 Influencer meeting

Commissioners went through the list of influencers to be invited for the November 10 Influencer Meeting to make sure no one is missed.

Supplies that will be needed include:

- Projector - Kristine has one
- Paper/pens for notes
- Post-it notes
- Deanne will have a sign in table with handouts for the meeting that include the vision statements, list of strengths/weaknesses and the Venn Diagram

The Influencer Meeting will be noticed as a public meeting. No posters will be used for this meeting.

Elaine Adams has offered to supply refreshments—cookies and decaf coffee.

Room setup was discussed as either seating in a semi-circle facing the screen or a circle. It is important for everyone to see each other during discussion.

Discussion during the Influencer Meeting will focus on ideas from leaders of what is most important to them regarding land uses and what should be included in the revision of the town's Comp Plan.

Commissioners discussed the following to engage leaders:

- A short presentation at the beginning by Chair Erba;
- Review of whether the vision statements are taking the town in the right direction and discuss further details to include

- Possible use of the Venn Diagram on a screen for leaders to begin the process of listing what is important to put in the Comp Plan;
- Paper and pen for leaders to make their own notes.

The meeting would be as one group rather than breakout groups in order for all leaders to hear responses, comments and questions. Commissioner Wilson stated she would like to see a step-by-step approach of how the Influencer Meeting will be conducted so that Commissioners' roles are clear and the presentation is clear to the leaders attending.

As Commissioners were not sure what approach Chair Erba is thinking about, they would like to hear from him by email or meet with him Monday, November 7, upon his return from vacation, to discuss format ideas for organizing the Influencer Meeting.

Discuss General Public Meeting for Plan Revisions Before or After Christmas

Commissioners discussed whether there would be enough time for leaders to bring information from the Influencer Meeting to their respective groups and still have a public meeting in December. The other issue is a possible loss of interest if the public meeting is scheduled in January. The Commission tentatively recommended December 8th for the public meeting of an early date in January.

Next Meeting: The next regular Plan Commission meeting is December 6, 2022

Adjournment: Vice Chair Lendved declared the meeting adjourned at 6:40 p.m.