

**CABLE UNION AIRPORT
AIRPORT COMMISSION MEETING
TUESDAY, MAY 23, 2023 – 4:30 PM
CABLE COMMUNITY CENTRE**

MINUTES

Call to Order

Chairman Rowe called the meeting to order at 4:30 p.m.

Attendance: Chairman Doug Rowe, Commissioners Ray Ebert, Jeff Hurula, Kelly Nelson, Bob Rasmussen, Sue Thurn; Airport Manager Mike Nichols; Treasurer Dale Kruse; Secretary Holly Holly

Guests

Elizabeth Holland & Michael Choate
Brad Volker, Cooper Engineering

Approval of Agenda

Motion by Commissioner Nelson, seconded by Commissioner Hurula, to approve the agenda as presented. Motion carried unanimously.

Approval of Minutes – April 27, 2023

Motion by Commissioner Hurula, seconded by Commissioner Rasmussen, to approve the April 27, 2023, minutes as presented. Motion carried unanimously.

Treasurer's Report

Expenditures were \$8,168.97 including monthly utilities, tractor repair, and propane delivery. Receipts were \$321.33 from two fuel sales (57.56 units). Current balance \$139,880.79.

Motion by Commissioner Ebert, seconded by Commissioner Hurula, to accept the treasurer's report and file it for audit. Motion carried unanimously.

Manager's Report

Toro mower is now running, Jay Andrews donated a new set of tires and Bob Walters mounted them, \$40 invoice given to Treasurer Kruse for payment.

Mike shared that Joe Garceau, hanger owner, assisted him in cleaning up debris, hauled and paid for disposal in Hayward. Mike was very appreciative of Joe's assistance.

Mike reported that there is still damage to the landscaping from the snow plow this past winter. Commissioner Rasmussen stated he has a power rake attachment for his skid steer that could be used in conjunction with prepping the shed building site. Commissioner Nelson was concerned people were dumping rocks and sand in a pile of dirt that was intended for use as fill for airport hangar owners. Mike stated they are piling dirt from hangar prep and then reusing it if needed for fill. Commission agreed it was acceptable for now and perhaps it could be spread out when Phase 2 of the hangar expansion occurs.

Mike reviewed how gas is purchased, stored, and tested for stability based on a recent concern. Unbranded gas is currently being sold. The gas tank is 2000 gallons and needs to be filled a minimum of 50% each delivery, gas is typically purchased two times per year. Tank is stable and no known issues with water in the gas.

Public Comments

Elizabeth Holland and Michael Choate

OLD BUSINESS

Update BOA – Matt Messina

Commissioners Rowe and Nelson met with Matt and Mark on SRA Building (Libby's old hangar site). There is a \$250,000 federal grant available (BIL) with a 5% match requirement which would be covered by insurance claim. Matt will start the process of finding a consultant. Grant guidelines stipulate the building is to be used for housing snow removal equipment and cannot exceed 2000 sq ft. Consultant will complete approximately 30% of the overall design to determine what qualifications are met based on size of the airport and typical snowfall. Mark will assist in determining most effective way to pay for it. Ideally the building will be started by summer of 2024 based on need and insurance requirements that is be nearly complete within two years of the incident. The new building will most likely be built on old building site as there is reusable concrete.

Matt is hopeful that the ELP amendment will be signed within the next few months. Once signed, the hangar expansion project can begin. Commissioner Rowe reiterated the delay appears to be due to FAA processes.

EA Update/Hangar Expansion – Brad Volker

EA draft is due from Cooper Engineering for the BOA by May 31, 2023. Brad has been working with Matt and Malory to get this accomplished.

Brad stated people may be upset with the process of redoing a turf runway and only having a dirt runway until the turf grows back. FAA funded plan intent was to keep things simple and not close the runway.

ALP insert is waiting to be reviewed by the FAA. In Phase 2, Bayfield Electric will run utility cabling to meter boards, hangar developers will need to run from the board to the hangar (a hangar width or two at most).

Brad provided Commissioner Rowe with an airport map overlay and Doug forwarded to the commissioners. Karl Kastrosky confirmed it is adequate and provided to the Planning & Zoning Commission.

Commissioner Thurn questioned why some areas of the airport property are labeled scenic river. Brad explained there is a bold outline on what the US Park Service owns and shading outside the fee simple area, properties where the US Park Service has a scenic easement on the neighbors' properties (limitations on having a junk yard, clear cut, etc.) to maintain a pleasant view. North of Libby's hangar there is a scenic easement along with some neighbors. Commission Thurn addressed a concept of a "trade" with US Park Service if we did not build a hangar in that location along with not being able to cut trees. Brad is not sure how the US Park Service will view that idea as there is existing infrastructure going up to the hangar site. Commission agreed that the existing hangar site is ideal to keep as is.

NEW BUSINESS

Airport Overlay Map Reimbursement for Karl Kastrosky

Invoice for printing of map forwarded to Treasurer Kruse for reimbursement in the amount of \$100. Motion to approve reimbursement to Mr. Kastrosky made by Commissioner Rasmussen, seconded by Commissioner Nelson. Motion carried unanimously.

Commissioner Thurn will forward map to Tony Erba, Town of Cable Planning and Zoning Commission.

Tractor Repair Update

The arms were slightly bent but were able to be straightened, a credit will be issued. Repairs are complete and invoice paid.

Libby Hangar Update

Commissioner Thurn reported that Chris Brinker has been retained to replace windows in terminal at a rate of \$40/hr. Mike will assist if needed.

Commissioner Rasmussen has been working with Bayfield County to obtain permits for construction of the 32'x12' storage building to house tractor and mower until hangar is rebuilt. The permit has not been issued yet, but permission was given to start prepping the building site, near electrical terminal building. Joe Garceau will donate his time, early June, and Commissioner Rasmussen will donate the use of skid steer. Bob asked that everyone give their opinion on exact placement of the shed. Those interested in volunteering to assist in building the walls should contact Commissioner Rasmussen. The original plan included a gravel base, but it

was suggested to pour a concrete slab instead as the commission foresees this storage building to be a permanent structure due to hangar size being limited to 2,000 sq. ft., per FAA regulations. Complete cost of 32'x12' storage building, with concrete, is estimated at \$9,500 (slab added approximately \$400 to original estimate).

Motion by Commissioner Nelson to amend plan to include concrete slab, second by Commissioner Hurula. Motion carried unanimously.

Airport Ordinance

This item was tabled to the June 2023 meeting.

WI Flying Hamburger Social – June 20, 2023 – 5:00 p.m.

The social is being organized by Deanne Allen, Kay Rowe, Kerri Nelson, and Holly Holly. Set up will begin at 3:00 p.m. and serving scheduled for 5:00 p.m. Menu will include hamburgers, beans, salads, chips, beverages, and desserts. Commissioner Rasmussen will provide 100 hamburger patties and buns, along with borrowing a grill from the fire department. He will also check with bike race group for a 10x20' tent to be used to cover food tables. Mike confirmed there are garbage cans, tables, and chairs available at the terminal.

Miscellaneous Discussion

Commissioner Hurula reported that Town of Drummond is willing to donate two days to do brush clearing at the airport. Commissioner Rasmussen will ask the same of Town of Namakagon. Commissioner Thurn suggested Town of Cable be informed of time commitment from Drummond and Namakagon and request the same of Cable. Mark Jerome has indicated they will do some brushing when time allows.

Updated contact list attached to meeting minutes.

Items for Next Agenda:

Libby Hangar Update
Airport Ordinance

Next Meeting:

Tuesday, June 27, 2023, 4:30 p.m.

Adjournment

Chairman Rowe declared the meeting adjourned at 5:30 p.m.