

Connect Communities Calendar Meeting Notes
September 13, 2018

In Attendance: Deb Nelson, Kristine Lendved, and Suzanne Rooney

- 1) Who is the Cable Community Calendar for? All community members and visitors
- 2) What geographic area should the calendar cover? Cable Drummond, Grand View and Namegagon
- 3) What is the purpose of the calendar? To provide timely information to all people for public events and meetings
- 4) What sort of marketing might be done to build awareness and usage? Deb will create a poster using the new Cable logo and/or a photo of the widget for website photo; postings on all users facebook and websites (town, chamber, museum, library, businesses); "Bottom Line" article, churches, and word of mouth
- 5) What are the guidelines for posting?

The calendar will post all events for commercial or non profit entities. Requests must be completed on line using the form provided in the calendar.

Examples: a neighborhood rummage sale in the community would be posted, an individual rummage sale would not. Normal business discounts would not be posted, special music events, bingo, yoga, would be posted.

It was suggested, and agreed, that Deb and Shelly monitor requests for inclusion to the calendar for the next (90) days to get a feel for policy clarity. For example, even though Seeley is not included in the geography, the Single Tract Fat Tire event in Seeley should be on our calendar as it includes Cable groups (Camba, and Fat Tire). After 90 days, the library staff would be engaged. Also discussed, WITC events that use the library would need to apply to be posted and contain the proper registration information. This also applies to Suzanne's tai chi classes if she wishes them to be posted. Classes that are not drop in classes should be noted. All town meetings should be posted.

Questions: (1) A question came up about contact information for some of the Chamber events as well as whether they were open to the public. Suzanne checked with the Chamber and all their events are open to the public. They will try to add contact information to any of their posts. (2) Will there be a link on the calendar to the websites of the listing entities (library, museum, town, etc)? (3) Is there a widget for the website (4) Is it possible to have photos of events scroll across the top of the page and eliminate the listing along the side of the page (museum, town, library etc.)

We are ready to go live pending approval of the above guidelines by Deb, Shelly, and Kristine.