

**TOWN OF CABLE
AIRPORT COMMISSION MEETING
Thursday, April 22, 202 - 4:30 P.M.**

MINUTES

NOTE: This meeting was held remotely by zoom. The public will be able to participate in the meeting in person by using the internet link below:

Join Zoom Meeting

<https://us04web.zoom.us/j/93656212261>

Meeting ID: 936 5621 2261

Call to Order

Chair Rowe called the meeting to order at 4:45 p.m.

Attendance: Chair Doug Rowe; Commissioners Jeff Hurula, Kelly Nelson, Bob Rasmussen, Sue Thurn; Airport Manager Mike Nichols; BOA Representative Matt Messina; and Cooper Engineering Consultant Brad Volker.

Chair Rowe introduced Commissioner Jeff Hurula who will fill the Drummond vacancy left by Dick Fredericks who passed away March 31, 2021. Jeff Hurula is a Town Board member in Drummond.

Commissioner Hurula's contact information is:

jeff.hurula@gmail.com

715-699-4186

Commissioner Pat Rogers joined the meeting late.

Approval of Agenda

Motion by Commissioner Thurn, seconded by Commissioner Nelson to approve the agenda as submitted. Motion carried

Approval of Minutes

Motion by Commissioner Nelson, seconded by Chair Rowe to approve the March 10, 2021 meeting minutes as presented. Motion carried.

Motion by Chair Rowe, seconded by Commissioner Hurula to approve the March 16, 2021 meeting minutes as presented. Motion carried.

Treasurer Report

There was no report.

Motion by Commissioner Rasmussen, seconded by Chair Rowe to postpone the Treasurer's Report to the next meeting. Motion carried.

Manager Report

Mike Nichols reported that 1700 gallons of gas were delivered. The price at the pump is \$4.61, an increase from \$3.96. Commissioner Hurula noted that the price of gas in Ashland is under \$3.80.

It was the consensus of the Commission to keep the price at \$4.61 and revisit the issue at the next meeting. At this time Cable's price is is not as high as Hayward.

Mike followed up with TSYS by email regarding overpayment of \$2000 and the refund owed the Commission. There has been no response. TSYS offered to refund only \$500. Mike will follow up with Treasurer Kelly Rauch and see if a clear copy of the contract can be obtained. The print of the one sent is so small as to be unreadable. If agreement cannot be reached with TSYS, the Commission will take the matter to Small Claims Court.

Mike reported that the brushing work is finished. Commissioner Rasmussen explained to Commissioner Hurula that all three towns spend an equal amount of time and cost to maintain the airport. Work is split among town crews as they are available.

The beacon is out again. The bulb will not be replaced until there is a new tower because the tower is not safe. A notice will be posted that it is out of service indefinitely.

Public Comment

There was none

Update on Birkie Parking/Cleanup

The Birkie check was received. Cleanup from the Birkie event went well.

Update from BOA:

Matt reported that the CRRSSAA funding, which is the same as the CARES pandemic relief funding, can be used for any invoice for airport operations. Receipts should be sent to Matt for processing. Reimbursements will be sent when the grant comes in. It is anticipated the Commission will receive \$9,000. Chair Rowe stated it will be used for operations.

Mike reported that he contacted Ann Worzack regarding emails with invoices to pay for the crack sealing and environmental work. These items were not budgeted. Kelly sent amcheck for some of the invoices. It is significant money for the cost share of these projects.

Matt requested that the invoices be sent to him to review. He explained that page shows the estimated cost, page 2 the expenditure on the right and the sponsor share of the cost at the bottom of page 2—how much is owed and how much is paid.

Mike stated that the problem is the invoices do not stipulate what they are for. Only account numbers are shown, not the specific project. He requested a chart of codes in order to decipher what the invoices are for. Chair Rowe agreed that clarity is needed from the BOA as the Commission is accountable to three towns.

Environmental Assessment Update

Brad Volker, Consultant with Cooper Engineering, reported that a large part of the problem to clean up air space around the airport has to do with not owning easements on neighbors' properties, which means the Commission has no right to trim or clear trees. The issue is complicated because many neighbors are involved.

Chair Rowe stated that the Commission is charged to keep the airport as safe as possible and still be a good neighbor.

Mr. Volker stated that funding assistance is available to help with this issue; but when FAA money is used, there are complications, such as easements, that cost money. The upside is that capital expenditures are 90% funded by the FAA, 5% funded by the state and 5% funded locally, among three townships. That is how small airports survive.

Mr. Volker stated that the Environmental Assessment is being drafted per the Commission's decision on March 16, 2021, using a 3400 foot runway. Alternatives with analyses to describe the pros and cons of different alternatives will also be presented with the EA. He suggested a work meeting to review the report.

Beacon Project

Mr. Volker has sent Matt a cost proposal for design engineering. The beacon is located off airport property up on the ski hill now owned by the Birkie. The Commission has a legal easement for the beacon tower. The Birkie is aware of the easement and is being cooperative about talking about options for replacement.

Proposal is a base proposal to replace the beacon on the tower. Commissioner Rasmussen stated that the tower is rusty and old. A whole new tower is needed. Electricians will not climb it to replace the the beacon. Mr. Volker stated that a structural engineer is needed to inspect the viability of the existing tower. Matt Messina responded that if the Commission knows the there tower needs to be replaced, an inspection is not necessary. The Commission can go forward with the replacement.

Mr. Volker explained that the proposal is to hire an electrician and replace the beacon which means keeping the existing tower, which is significantly cheaper. Chair Rowe responded that an engineer inspection is needed to determine the viability of the tower.

Phase 2 Hangar Update

Cooper Engineering is in the process of preparing to send a proposal to Matt Messina for the Phase 2 Hangar development. Plans developed for the first phase by Becker Hope also included plans for Phase 2. Cooper is using the design as shown in the ALP 2012 prepared by Becker Hope.

It was the consensus of the Commission to use the Becker Hope plan and consider incorporating ideas from Cooper Engineering as the project moves forward. Mr. Volker will work with Chair Rowe, Commissioner Nelson, Mike Nichols.

Next Meeting Date: May 18, 2021 - 4:30 p.m. - zoom

Adjournment: Chair Rowe declared the meeting adjourned at 6:01 p.m.