

**CABLE UNION AIRPORT
AIRPORT COMMISSION MEETING
THURSDAY, FEBRUARY 24, 2022 - 4:30 P.M.
CABLE COMMUNITY CENTRE**

MINUTES

1. Call to Order

Chairman Rowe called the meeting to order at 4:31.

2. Attendance:

Chairman Doug Rowe; Commissioners Jeff Hurula, Kelly Nelson, Bob Rasmussen, Pat Rogers, Sue Thurn; Treasurer Dale Kruse and Secretary Deanne Allen.

Airport Manager Mike Nichols joined the meeting by zoom.

Also attending:

Matt Messina, BOA

Brad Volker, Cooper Engineering

3. Approval of Agenda

Motion by Commissioner Rasmussen, seconded by Commissioner Nelson to approve the agenda. Motion carried.

4. Approval of Minutes - January 25, 2022 Meeting

Page 1: Fuel sales should state 343 gallons

Motion by Commissioner Rogers, seconded by Commissioner Hurula to approve the January 25, 2022 meeting minutes as corrected.

Motion carried.

5. Treasurer's Report

Treasurer Dale Kruse reported that the allotment checks from Cable and Namakagon were received. Bayfield County has approved an additional \$5000 for special projects. An invoice will be sent for the funds.

Dale will send the 2022 assessment fund paperwork to the county. All lease rents have been collected. He also sent an invoice to the Birkie for the \$2000 fee for event parking in 2022.

Matt Messina reported that ARPA/CYRSSA funds will soon be distributed. It was the consensus of the Commission to transfer gas sales funds from the gas savings account to the checking account to cover the cost of fuel.

Motion by Commissioner Hurula, seconded by Commissioner Nelson to accept the Treasurer's report and file it for audit.

6. Manager's Report

Mike Nichols reported that the airport has been closed since Monday, March 21, 2022, due to the snow storm.

The mower has been repaired. The cost was \$800. The invoice is paid.

Commissioner Rasmussen reported that the new windows for the terminal have arrived. He will contact Dean Hambrecht.

OLD BUSINESS

7. Update from BOA - Matt Messina

In order to qualify for the Bipartisan Infrastructure Funds, the Commission needs to update its CIP. Matt stated that a template form will be emailed to complete regrading projects for the next 5 years with estimated costs. Code numbers will be filled in by the FAA. The form needs to be submitted by early March.

8. EA Update - Brad Volker

Mr. Volker reported that the next step is to get the BOA review.

9. Hangar Expansion Update - Brad Volker

Commissioner Nelson agreed to talk to Norvado about what is needed for wi-fi to be available in the new hangars.

Bayfield Electric will provide estimates for primary service and new transformers to service the new hangars.

The parallel taxiway will not be extended further south. An electric line has been identified in that area that may have to be moved.

9. Terminal Restoration Update

Commissioner Thurn will invite Dean Hambrecht to the March Commission meeting to discuss the interior plan for the airport.

10. Airport Security

Gates will be installed once the ground thaws. Diggers Hotline will be contacted.

NEW BUSINESS

8. In addition to the invoice sent, Commissioner Rowe will draw up a letter of agreement with the Birkie to have use of airport property for event parking for 5 years for \$2,000 per year.

9. Bayfield County - Receipt of \$5000

The requested invoice has been sent.

10. Infrastructure Grants:

This is in regard to the infrastructure funds available discussed above with Matt Messina.

10. Next meeting agenda:

Environmental Assessment Update
Hangar Expansion Update
Birkie Parking Agreement
Terminal Restoration Plan - Dean Hambrecht
Infrastructure Grant

11. Next Meeting Date: March 15, 2022, Cable Community Centre, 4:30

12. Adjournment

Chairman Rowe declared the meeting adjourned at 5:17 p.m.