

**CABLE UNION AIRPORT
AIRPORT COMMISSION MEETING
TUESDAY, OCTOBER
OCTOBER 19, 2021
4:30 P.M. AT AIRPORT**

MINUTES

CALL TO ORDER

Chair Rowe called the meeting to order at 4:30 p.m.

IN ATTENDANCE:

Chairman Doug Rowe; Commissioners Kelly Nelson, Sue Thurn, Bob Rasmussen, Jeff Hurula (by zoom), and Pat Rogers; Airport Manager Mike Nichols; Treasurer Dale Kruse; and Secretary Deanne Allen.

Airport Hangar Owner Pam Reuger was also present.

APPROVAL OF AGENDA

Motion by Commissioner Thurn, seconded by Commissioner Rogers to approve the agenda as presented. Motion carried.

APPROVAL OF MINUTES - SEPTEMBER 21, 2021

Page 2: Reference to power cost is \$725, not \$700

Page 5: Reference to Bloomington is in Illinois, not Indiana

Motion by Commissioner Thurn, seconded by Commissioner Rasmussen to approve the September 21, 2021 meeting minutes as corrected. Motion carried.

PUBLIC COMMENT

Pam Reuger suggested a number of fundraisers the Airport Commission could consider:

Run on Runway

Fish Fry

Octoberfest to add to Fall Fest

Hangar Dance

Social media

It was the consensus of the Commission to keep fundraisers on the agenda for additional discussion and consideration.

TREASURER'S REPORT

Treasurer Dale Kruse reported the following:

Gas Savings Balance:	\$17128.59
Checking Account:	\$20,477.88

There are yet outstanding receipts to pay from the Fall Fest Fly-in.

Peter Spencer, Director of the Fat Tire contacted Chairman Rowe to explain that next year the event will be planned better for parking. He would like to treat the Airport Commission as a vendor. The Commission is a municipal function and that is not possible. A check will be sent to the Commission for \$1,250 for parking used in 2021.

Motion by Commissioner Rasmussen, seconded by Commissioner Nelson to approve the Treasurer's Report and file it for audit. Motion carried.

AUDIT REPORT

An audit was conducted of Airport Commission accounts. All accounts are in balance.

MANAGER'S REPORT

Airport Manager Mike Nichols reported an increase to insurance coverage of \$598 to cover the new equipment. Current insurance cost is \$1,610. Treasurer Kruse agreed to look into all insurance and find out if one policy can cover everything.

Mike reported that the Toro mower is broken and cannot be moved. Commissioner Rasmussen agreed to transport it if someone can be found to work on it. Mike will call Evergreen Equipment in Hayward.

Mike will meet with the new plowing crew for Cable to organize when the airport is plowed and a communication procedure.

In the last month, 333 gallons of gas were sold. A new order is needed and the cost is expected to be over \$5/gallon. The current pump cost is \$4.85.

OLD BUSINESS

UPDATE FROM BOA - MATT MESSINA

STATUS OF FUNDING

Matt stated that the grants have still not been received. He does not know the reason for the delay.

HANGAR EXPANSION AND EA UPDATE

Brad Volker sent an email update to Commissioners. He was not present at the meeting. Hangar expansion is proposed to cost \$860,000. The Commission's portion of that cost is \$40,000.

TERMINAL RESTORATION UPDATE

Commissioner Rasmussen reported that the two large windows for the west side have been ordered.

The Commission discussed the quote for restoration work provided by Dean Hambrecht. Commissioner Rasmussen will find out cost of vinyl log siding. It was the consensus of the Commission to budget at least \$8,000 in 2022 to begin restorations.

Commissioner Thurn noted that Mr. Hambrecht will caulk around the windows before winter. He has also drafted an interior plan that he will present at a future meeting.

AIRPORT SECURITY UPDATE

There are 7 access points to airport property from Birdie property that need to be addressed. It was agreed that 5 can be closed off with boulders offered by the Town of Cable. The other two openings will be closed with gates.

Motion by Commissioner Rasmussen, seconded by Commissioner Hurl to proceed with the purchase of security gates to block two access points to the Birkie property.
Motion carried.

NEW BUSINESS

PLAN 2022 BUDGET

The Commission reviewed the items budgeted for 2020 and proposed items for 2021. Treasurer Dale Kruse will bring actual expenditures of 2021 to the next meeting. A beginning draft budget is attached to these minutes.

ITEMS FOR NEXT AGENDA

The following items will be included on the meeting agenda:

- Airport Security
- Fundraising
- Salaries
- 2022 Budget
- BOA Update
- EA/Hangar Expansion Updates

NEXT MEETING DATE: Tuesday, November 16, 2021

ADJOURNMENT

Chairman Rowe declared the meeting adjourned at 6:03 p.m.