

**TOWN OF CABLE
AIRPORT COMMISSION MEETING
Thursday, October 15th, 2020
4:30 P.M.**

MINUTES

Call to Order

Chairman Rowe called the meeting to order at 4:30 p.m.

Attendance

The following were in attendance at the meeting: Chairman Doug Rowe; Commissioners Dick Fredericks, Kelly Nelson, Bob Rasmussen, Sue Thurn; Airport Manager Mike Nichols; Secretary Deanne Allen.

Commissioner Pat Rogers joined the meeting late.

Also attending were BOA Representative Matt Messina and Birkebeiner Foundation President Ben Popp.

Approval of Agenda

MOTION by Commissioner Rasmussen, seconded by Commissioner Nelson to approve the agenda as presented. MOTION carried.

Approval of Minutes

MOTION by Commissioner Thurn, seconded by Chair Rowe to approve the September 23, 2020 meeting minutes as presented. MOTION carried.

Treasurer's Report

Treasurer Kelly Rauch was absent. A treasurer's report for two months will be requested for the next meeting.

Manager's Report

Airport Manager Nichols reported the following:

- He has followed up for repainting to be done with the micro surfacing.
- The beacon light is out. Joe Papp has been contacted to schedule changing the bulb.
- Brushing work has been started and looks good. The Namakagon town crew has been working on it this week. Cable will be picking up where Namakagon leaves off. Drummond will hire a skid steer to finish work that the towns are not able to do.
- The airport sold 700 gallons of gas in September. There are 800 gallons left.

Commissioner Nelson asked Mr. Nichols to see if the trail off of the Telemark parking lot could be widened for vehicles. In the future this trail could be an access to the grass parking area on the south side of the turf runway.

Commissioner Nelson asked if gas prices increase in winter. Nichols answered that prices typically go down. When he calls to schedule a delivery, he is never given a price. He only finds out the price when the gas is delivered.

The Commission's policy has been to charge pilots \$1.00 per gallon more than what the Commission pays for its supply of gas for refueling. Commissioner Kelly noted the success in the last two months of

higher sales with a lower price. He suggested a markup of \$0.65 or \$0.75 because more gas would be sold in the future. It was noted that the amount of \$0.35 goes to Mr. Nichols as part of his salary. Commissioner Nelson suggested taking this out of Mr. Nichols' salary and rearranging how he is paid. Mr. Nichols agreed to present past numbers of his income for gas sales for review at the next meeting.

Commissioner Thurn agreed and stated that the airport fuel should remain competitive, especially if Telemark promotes the airport.

MOTION by Commissioner Nelson, seconded by Commissioner Rogers to set a standard markup of \$0.65 per gallon on gas sold. MOTION carried.

The agenda was suspended to consider the New Business Birkie item.

Discussion and possible actions related to the Birkie with Ben Popp, Birkie Representative

Birkie Foundation President Ben Popp was present to request use of airport property for Birkie parking this year. Last year the Birkie did not use airport property. He assured the Commission of his respect for what the Commission wanted to charge at that time. He explained that this year the Birkie will be held over a five-day period—Wednesday through Sunday. It is anticipated that there will be approximately 2000 skiers per day to ski in a loop. There will be no inside spaces and people will need their cars for a warm place. He estimated parking will be needed for 700 to 900 cars per day and asked the cost the Commission would charge for use of airport property for general parking for five days.

Commissioner Nelson asked what the Birkie will be charging for parking. Mr. Popp stated that parking will be free because there will be no buses and no indoor spaces. Skiers will have to have their own cars.

Chairman Rowe explained that the reason the Commission charged more last year than the \$500 per day it has charged for other events is because the Birkie makes money from the parking it sells. Because parking is free this year, he would suggest the Commission charge \$500 per day and that would include plowing, cleanup and insurance.

Mr. Popp stated that the Birkie at Telemark will be neighbors with the airport for a long time. He proposed \$5,000 for usage of airport property for parking for five days as a way to show the Birkie's commitment to supporting the airport.

Commissioner Rasmussen asked about other events in November. Mr. Popp stated that it is uncertain if there will be other events. He will report to the Commission at the next meeting.

Commissioner Nelson acknowledged the generous offer of \$5,000 but stated that it is good to be fair to all organizations. He supported the amount of \$500 per day.

MOTION by Commissioner Rasmussen, seconded by Commissioner Nelson to allow Birkie general parking on airport property for the 5-day Birkie event in 2021, at a cost of \$500 per day, totaling \$2500, with Birkie responsibility for plowing, cleanup and insurance. MOTION carried.

Chairman Rowe noted that the Cable Rod and Gun Club is also interested in providing opportunities for parking for the Birkie. Mr. Popp responded that he will be discussing this with Karl Kastrosky at the Gun Club.

Mr. Popp also stated that the Birkie is interested in starting a monthly meeting of the Telemark neighborhood that would include the Birkie, Airport Commission, town home owners, golf course owner, Nordmoor, and Gun Club. The meetings will be an update of current activities at Telemark and discussion of opportunities to do things together. He is planning a meeting for mid-November.

Commissioners were very receptive to such a meeting. Time and place information will be sent.

Public Comment

There were no public comments.

Commissioner Thurn stated that she would like an 8" x 11" map of the airport to include in the Cable Comp Plan. Becker Hoppe last did maps as part of their ALP work for the Commission. Commissioner Thurn will contact Karl Kemper or Randy Vanetta to get a map.

OLD BUSINESS

Update from BOA Representative Matt Messina: Discussion of Entitlement projects—Lawn Mowing Equipment, Tractor; Reimbursement for previous projects—QTPOD and Apron Paving; and CARES Act Entitlement of \$1000

Mr. Massina reported that the BOA is only waiting for the release of paperwork from the Governor's office to issue reimbursements for the QTPOD, paving work and cost for the mower and tractor. The Governor's office approval is routine, but there is a backlog which is taking longer than anticipated. He expects the CARES Act funding to be available within the next week to two weeks.

Chairman Rowe noted that at least twice within the last three years at the request of the BOA through Mark Graczykowski, the Commission was asked to return entitlement money to the BOA for use by other airports. The Commission was told these funds would be returned. He does not want to lose track of this money owed which should be added on to the entitlement money coming to the Commission. Mr. Massina agreed to check into the matter.

Update on Compliance Issues Including New Information Related to Neighboring Property Owners and Tree Trimming

Chairman Rowe reported receiving an email from Brad Volker with Cooper Engineering. They are waiting for field work reports. One report needed is an archaeological report. He spoke with the consultant who is preparing the report for Cooper.

Mr. Nichols noted that archaeological and historical reports were done for Phase 1 of the hangar development area and will have to be done again for Phase 2. The reports are expensive. Mr. Massina stated that the reports are kept at DOT. He will ask for copies of what they have and look at incorporating past findings into current reports.

Chairman Rowe requested copies of reports be sent to the Commission.

Discussion of building a new Terminal Building

There is no new information because at present this project is cost prohibitive. If the Commission works with the BOA on this project, the BOA pays 95% and the Commission pays 5%. However, only entitlement money can be used. The Commission would have to save entitlement money for four years to have enough for the project.

Commissioner Nelson stated that even if a new terminal building is not possible for several years, planning should begin. It was the consensus of the Commission to keep this item on the agenda.

Discussion related to the EA study

There was no new information to report.

Discussion of Beacon replacement

Mr. Massina stated that he will be putting together a plan to replace the beacon tower over the winter to be ready for replacing it in the spring. This item will be kept on the agenda for updates.

Commissioner Pat Rogers joined the meeting at this time.

NEW BUSINESS**Discussion with Karl Kastroski of the Cable Rod and Gun Club Re Land Contract Payoff and Future Parking of Vehicles on Airport and Club Property for Birkie Events**

Parking was discussed above.

Chairman Rowe reported that all town signatures are completed and paperwork turned into Choice Title Company. There seems to be no problem, but Chairman Rowe will contact Scott McKinney to find out how to contact the title company about the delay.

Discussion of Septic Systems for Hangers on Leased Property

This item was discussed at the last meeting under Public Comment. Since it was not on the agenda, a motion could not be made.

MOTION by Commissioner Nelson, seconded by Commissioner Rasmussen that hangar lessees be allowed to put in holding tanks for a septic system within the lateral confines of hangar lease lots. MOTION carried.

Discussion of Phase 2, Hanger Site Preparation and Development

The last layout plan was done by Becker Hoppe in December 2014. Work needs to begin on a layout for the next 11 hangar pads. Hangar development is a priority over a new terminal. Mr. Massina stated that apportionment money can be used for hangar development. He will find out if the 2014 ALP was approved and bring Mark Graczykowski in on the discussion about funding and a timeline.

Commissioner Rasmussen asked if the airport entitlement money would increase with 20 based airplanes. Mr. Massina answered, no.

Chairman Rowe asked if Cable Union Airport is now considered classified as of October 1, 2020. Mr. Massina will find out from Mark Graczykowski. Chairman Rowe requested assurance that Cable is now documented as a classified airport.

Correspondence

Chairman Rowe noted the request from Ben Popp and the historical inquiry. These were discussed above.

Items for Next Meeting Agenda

In addition to other items noted, the agenda for the next meeting will also include:

- 2021 budget
- The regular meeting will include a closed meeting to discuss 2021 salaries

Set Date for Next Meeting - Thursday, Nov. 12 4:30 zoom

The next meeting will be Thursday, November 12, at 4:30 p.m. in virtual format by zoom.

Adjournment

Chairman Rowe declared the meeting adjourned at 6:01 p.m.