

TOWN OF CABLE SANITARY DISTRICT #1
REGULAR MEETING MINUTES
JANUARY 8, 2020

President – David Popelka
Treasurer – Robert Flowers
Secretary – Jeannie Dixon
Operator – Chris Johnstone

- 1. Call to Order** - The Regular Meeting of the Town of Cable Sanitary District #1 was called to order at 3:30 p.m. on January 8, 2020 at the Sanitary District office. Present were David Popelka, Robert Flowers, Chris Johnstone and Jeannie Dixon.
- 2. Minutes** – Minutes of the December 11, 2019 meeting were presented by Jeannie Dixon. Following review and with no corrections, David Popelka made a motion to accept the meeting minutes as presented, with second by Bob Flowers. Motion carried.
- 3. Treasurer's Report** - The monthly Treasurer's report, including Peoples Bank monthly statements dated 12/20/19 and 12/31/19, was presented by Bob Flowers. Account balances listed below are current to December 31, 2019. Following review and discussion of the reports, David Popelka made a motion to receive the reports into the record as presented. Motion was seconded by Jeannie Dixon and subsequently carried unopposed.

Debt Retirement #9707786	\$ 2,590.51
Equipment Fund #9707824	\$ 3,167.14
O&M Account #154421	\$ 3,361.66
Backup Debt Retirement #23690	\$70,000.00
Contingency Fund #23691	\$40,000.00

4. Financial Actions

-Monthly accounts payable reports for December Group 3 in amount of \$2,384.14 and January Group 1 in amount of \$353.55 totaling \$2,737.69 were presented for payment by Bob Flowers. Jeannie Dixon made a motion to approve expenditures and pay invoices as presented. Motion seconded by David Popelka and carried.

5. Operator's Report

-Chris Johnstone reported that he has had a request from the Haulers to invoice them once per month and also to indicate the month of billing on the invoice. Bob Flowers will talk to Ron Gran to request these changes.

-Chris will do a summary report of hauling gallons and explain to haulers that DNR requires gallon figures per haul, not at end of month.

-Winter projects to complete: Figure out what parts we need for the sprinkler heads and get them ordered; finish work bench.

-A longer hose is needed for the haulers to use. Chris will get the info as to type and length of recommended hose and David will order.

6. Correspondence

-A late notice was received from Rural Mutual. Payment has already been made.

- Received Wis Rural Water Association membership recognition.
- Received application for renewal of district permit from DNR. David will complete application and forward to DNR.

7.Old Business

- The draft contract with Kevin Rasmussen for management of the hayfield was discussed. A few edits were recommended and with that the final contract will be printed out and signed by the parties.
- Windows 7 is no longer being supported by Microsoft for the office computer. Bob Flowers will get proposal from Complete Computers to get computer cleaned up and the new software loaded.
- The new Town of Cable website should be up and running within 1-2 weeks.

8.New Business

- As follow-up to the Telemark/TIOA meeting, President Popelka talked to operator Mark Jerome. The Telemark system is currently processing about 5,000 gallons per month, the equivalent to one residence. The DNR is requiring their sanitary sewer system be closed by 2022.
- President Popelka reported on discussion he had with Lance Ausing regarding the proposed grant application for the Telemark project. As a result it is still recommended that we apply for the search/feasibility grant through the USDA and in addition add the proposal for the new receiving station to the project application. David will contact the USDA to get process started.
- We have had a request from Eric Anderson for clarification as to whether he can build a garage next to his house at 13475 Spruce St. Following review, there is no conflict with the sewer lateral for this project. Bob Flowers will call and advise owner that we have no issues with garage construction.
- Bob reported that in a recent discussion with Norvado regarding our monthly statement it became clear that we need to update our account authorizations with Norvado. President Popelka will accomplish.

9. Closed Session – Bob Flowers made motion at 4:30 pm to enter a closed session in compliance with WI Statute 19.85(1)(f). This motion was seconded by Jeannie Dixon and carried. Following closed session discussion David Popelka made motion to adjourn closed session and rejoin open session meeting at 4:47 p.m. This motion was seconded by Jeannie Dixon and carried. **As a result of closed session there is consensus that an audit needs to be conducted, comparing property listings with district accounts to make sure each property is getting a correct invoice.**

10. Next Meeting – The next meeting of the Town of Cable Sanitary District #1 is scheduled for Wednesday, February 12, 2020 at 3:00 p.m. at the District Office.

11. Adjournment – President Popelka adjourned the meeting at 4:50 p.m.

-Minutes respectfully submitted by Jeannie Dixon, Secretary