

**Cable Union Airport  
Airport Commission Meeting  
Wednesday, May 8<sup>th</sup>, 2019  
4:30 pm at Cable Community Centre**

**Present:** Commissioners Bob Rasmussen, Doug Rowe, Kelly Nelson, Susan Thurn

Commissioner Fredericks was absent.

Commissioner Pat Rogers arrived at 5:36 p.m.

**Also Present:** Airport Manager Mike Nichols, Cooper Engineering representative Brad Cooper,  
BOA representative Mark Graczykowski, Plan Commission Chairman Karl Kastrosky

**Call to Order:** Chairman Rowe called the meeting to order at 4:30 pm. Chairman Rowe assigned Commissioner Thurn to take minutes for the meeting.

**Approval of Agenda**

MOTION by Commissioner Nelson, seconded by Chairman Rowe to approve the agenda as submitted. MOTION carried.

**Approval of Minutes**

MOTION by Commissioner Rasmussen, seconded by Commissioner Nelson to approve the April 5, 2019 meeting minutes as submitted. MOTION carried.

**Treasurer's Report**

The Treasurer's Report was tabled to the next meeting.

**Public Comment**

Plan Commission Chair Karl Kastrosky presented all copies of recorded documents showing the new configuration of the airport property, including avigation easements and excluding the gun club property. He also reported that the Plan Commission is working on an overlay to clarify uses for the Comprehensive Land Use Plan. Aerial imagery is available on Bayfield County Land Records to see maps of the airport.

**Manager's Report**

The CAT 5 line is in for the new fuel terminal. Mike contracted with Jolma to install the electric for \$260 with an end savings of up to \$1,300. There might be a delay to use the credit card system, which means fuel will not be available. There is not a fuel leak, but the leak indicator light is on, which means a call to the company who installed it. Industry standards suggest

that the fuel tank is due to be changed/upgraded every 20 years. Mike will report possibilities at the June meeting.

The Burger Fly-in is July 16, 2019.

Mike reported that no mowing will be done until the mower is fixed. Another used mower is available for sale, a Toro diesel at \$3,000. Mark Graczykowski suggested BOA provide a finish mower, the pull-behind deck, or a brush hog that can be eventually available from the state, with 80/20 cost share. The problem is not having machinery to pull it. Commissioner Nelson suggested the Commission get it, even if there is no way to pull it in order to have the machinery. The Commission will keep working to purchase the needed equipment.

Mark Graczykowski stated that the Commission may be able to purchase a tractor and snow removal equipment with entitlement funds, but purchasing mowing equipment for this season is not possible.

## **OLD BUSINESS**

### **Brushing of Property Perimeter**

Small trees are beginning to grow and brushing should be moved up on the priority list. Commissioners expressed this urgent need to Mark Graczykowski for equipment acquisition.

### **ALP Review, and Petition Request and Priorities**

The Commission identified the following Petition Request Priorities

- Clear and maintain runway approaches
- Land/easement acquisition
- Purchase of snow removal and mowing equipment
- Construct new terminal building and necessary maintenance to current building
- Auto parking for terminal building
- Crack fill and seal coat airport pavement work due in 2022, according to BOA maintenance plans – Commissioner Rasmussen noted that the Towns of Cable and Namakagon have shared crack fill/seal equipment and can help with this work. There was further discussion about meeting BOA requirements in order to qualify for the 80/20 reimbursement.
- Design and construct PAPI/REILS for Runway 17/35
- Replacement of Rotating beacon
- Design and construct hangar/taxiway expansion area, along with rental hangars
- Design and construct perimeter fence
- Possibility for restoration of Parod Hangar

- Rehab of runway 17/35, as suggested by Mark Graczykowski to avoid reconstruction

MOTION by Commissioner Thurn, seconded by Commissioner Rogers to approve the ALP priority project list and 6-Year Plan as presented with the understanding that interactions with the BOA could shift these priorities and/or timing based on potential funding. MOTION carried.

### **Entitlement Transfer**

Mark Graczykowski stated that he needs signatures of Commissioners and an attorney representing the three towns. Commissioner Rasmussen recommended Spears-Carlson, and offered to get the attorney's signature.

### **Report from BOA**

Mark Graczykowski will address the 6-year plan at the meeting with the BOA. Other topics for discussion include questions to the FAA regarding the Environmental Assessment (EA) with Cooper Engineering, a review of the Commission's funding petition, and partnering with the National Park Service. He requested Commissioners to prepare to discuss 10-year priorities and the location of the new terminal building. He mentioned the QTPod and suggested we bring information on the costs to get the 80/20 reimbursement. He is also working on reimbursement for the pavement for the taxiway and apron for the hangar. Chairman Rowe requested that Mark provide a schedule of events for the day Commissioners visit the BOA.

### **Parod Hangar Entrance Project**

Commissioner Rasmussen reported that Northwoods Paving may blacktop in May.

### **Update on Compliance Issues**

There were none.

### **Update on Possible Equipment Purchases**

This will be addressed at the BOA meeting.

### **Update of 6-Year Plan**

This was covered in the ALP Priorities listed above.

### **Cable Natural History Museum Use of Airport Property**

Commissioner Nelson provided an event update on timing, parking and activities.

## **NEW BUSINESS**

### **Clarification of Hangar Leases**

This matter was tabled.

### **Review of Airport Ordinance -**

This matter was tabled.

### **Snow plowing update**

This matter was tabled.

### **Airport Sponsor Workshop/Plans for Meeting with BOA**

Rather than attending the Airport Sponsor Workshop, two Commissioners will meet directly with the BOA.

MOTION by Chairman Rowe, seconded by Commissioner Rasmussen for Commissioners Nelson and Rowe and Manager Mike Nichols to be reimbursed for expenses related to their flight to Madison, Wisconsin to meet with the BOA. MOTION carried.

Those attending will be Chairman Rowe, Commissioner Nelson and Airport Manager Mike Nichols. The meeting is at 9:00 a.m. with wheels up at 7:00 a.m.

### **Acknowledgement of SAC Wireless Cell Tower**

A letter was received to inform the Commission of a lighted tower in the Town of Cable that has been approved by the FAA.

### **Update from Cooper Engineering**

Brad Cooper presented an overview of the North End that included possible land acquisition, either by easement or fee simple, and a recommendation to clear the north end. There needs to be ordinance enforcement with the Commission exercising its rights or acquiring new rights.

### **Adjournment**

The meeting adjourned at 6:55 p.m.

### **Next Meeting Date:**

The next meeting will be June 19, 2019 at 4:30 p.m. at the airport.

The meeting date has since been changed to **June 20, 2019, 4:30 p.m. at the airport.**

Agenda Requests for June:

Ask Kristi Maki to attend from the Birkie Foundation  
Job Description for Airport Manager