

**TOWN OF CABLE SANITARY DISTRICT #1
REGULAR MEETING MINUTES
FEBRUARY 10, 2021**

PRESIDENT- David Popelka
TREASURER - Robert Flowers
SECRETARY - Jeannie Dixon
OPERATOR - Chris Johnstone

1. Call to order - The Regular Meeting of the Town of Cable Sanitary District #1 was called to order at 3:00 p.m. on February 10, 2021 at the Sanitary District office. Present: David Popelka, Robert Flowers, Jeannie Dixon, Chris Johnstone and Tracy Allar of Chippewa Valley Bank.

2. President Popelka moved to suspend with our regular agenda in order to meet with Ms. Tracy Allar subsequent to last month's meeting wherein it was decided the District's accounts would be transferred from Frandsen Bank, Hayward to the Chippewa Valley Bank, Cable Branch. Motion seconded by Dixon and carried. Ms. Allar then presented documents for members' signatures which are needed to open the new accounts. Access to new accounts will go live on Thursday, February 11, 2021. New checks will be available in approximately two weeks.

3. Minutes - Minutes of the January 13, 2021 meeting were presented and reviewed. There being no corrections, Popelka made a motion to accept and approve the meeting minutes as presented, with second by Flowers. Motion carried.

4. Treasurer's Report - The monthly Treasurer's report, including Frandsen Bank & Trust monthly statement dated 01/29/21, was presented by Robert Flowers. Account balances listed below are current to January 29, 2021:

Debt Retirement #9707786	\$ 2,383.94
Equipment Fund #9707824.	\$ 3,616.16
O&M Account #1544421	\$14,911.37
Backup Debt Retirement #23690.	\$70,000.00
Contingency Fund #23691.	\$40,00000

Following review and discussion, Popelka made a motion to accept the reports into the record as presented. Motion was seconded by Dixon and carried.

5. Financial Actions - Monthly accounts payable reports for February Group 1 in the amount of \$1,447.93 were presented by Treasurer Flowers. Following review, Popelka made a motion to approve expenditures and pay invoices from the Frandsen O&M

account. Motion was seconded by Flowers and carried. Following further discussion concerning the transfer of accounts to Chippewa Valley Bank, President Popelka made a motion to allow the Treasurer to transfer funds in the amount of \$10,000 to new account, leaving enough balance at Frandsen to pay outstanding February bills since it will be two weeks before new checks are issued. Treasurer to close out accounts at Frandsen at the end of the month. This motion was seconded by Dixon and carried.

6. Operator's Report

- Chris Johnstone reported that the propane tank has been filled in January. The District's electric bill is reduced by half since the office is being heated via the heater in the garage rather than by the electric heat located in the office.
- Chris is doing the Hauler reports on a monthly basis and has passed on the reports to Accountant Ron Gran, asking that he send a copy of individual hauler's report to them with their monthly statement.

7. Correspondence

- Received dividend distribution from Rural Mutual Insurance in the amount of \$51.00.
- Received acknowledgment from WRWA regarding the District's 2021 membership.
- Received Annual Statement of Loan Account from USDA.

8. Old Business

No old business.

9. New Business

- Jeannie Dixon reported that a representative from AMKO Financial Advisers reached out to the District via the Town Office Deputy Clerk with information regarding potential refinancing of our USDA loan. Following discussion there was consensus to decline this offer as there is no benefit to refinance our loan at this stage.

10. Closed Session - President Popelka made a motion at 4:08 p.m. to enter a closed session in compliance with WI Statute 19.85(1)(f). This motion was seconded by Bob Flowers and carried. Following closed session discussion, Popelka made a motion to adjourn the closed session and rejoin the open session meeting at 4:24 p.m. This motion was seconded by Dixon and carried. There were no actions to be taken as a result of the closed session.

11. Next meeting - The next meeting of the Town of Cable Sanitary District #1 is scheduled for Wednesday, March 10, 2021 at 3:00 pm at the District Office.

12. Adjournment - President Popelka adjourned the meeting at 4:30 p.m.

Minutes respectfully submitted by Jeannie Dixon.

_____/s/_____
Jeannie Dixon

Approved: March 10, 2021