

PLAN COMMISSION MEETING
Cable Community Centre
April 3, 2019 – 5:30 p.m.

MINUTES

CALL TO ORDER

Chair Kastrosky called the meeting to order at 5:32.

Public in Attendance: Tony Merrill, Deb Nelson, David Popelka, Gil Rasmussen, Suzanne Rooney

1. Chairman's Remarks

Chair Kastrosky noted that with the election, there will be a transition in membership of the Plan Commission. Kristine Lendved has been an interim appointment and offered to continue to serve.

2. Approval of Agenda

MOTION by Thurn, seconded by Radecki to approve the agenda but suspend the order to consider item No. 7 first, Connect Communities. MOTION carried.

3. Approval of Minutes – March 6, 2019

MOTION by Thurn, seconded by Lewis to approve the March 6, 2019 meeting minutes as submitted. MOTION carried.

BLE TOMORROW/COMPREHENSIVE PLAN UPDATES AND PROJECTS

1. ISSUES AND OPPORTUNITIES

2. HOUSING

Report from Chairman David Popelka

Popelka reported attending a Bayfield Co. meeting in Washburn hosted by UW Economic Development Housing to discuss housing needs in the area and lack of funding opportunities. Local projects do not qualify for WHEDA and HUD funding because usually only large projects of 150+ units are financed. WHEDA grants require a 25% match.

At one time each town had a fund for revolving loans, but the State took the money back and created one large pool for the region. Northwest Regional Planning now administers the revolving loans.

The group discussed the idea of a scattered unit development, which would be to create one large project consisting of many smaller local town projects to qualify for HUD money. Cable, Namakagon, Drummond, and Grand View are all interested in this concept; and it was the consensus of the group to further explore the feasibility of this approach. District legislators are in full support. Northwest Regional Planning is taking the lead to write a grant proposal for a full feasibility study that will include: Ashland, Mellen, Clam Lake, Namakagon, Cable, Barnes, Drummond, Grand View, Iron River, Port Wing, Red Cliff, Bayfield and Washburn. The only towns eligible for WHEDA funding are Washburn, Iron River and the City of Bayfield. One of those towns would have to be the lead applicant. Once the feasibility study is done, the public hearing process can take place for approval by electors. A portion of the development must be market rate housing with some affordable housing.

Popelka stated that the group plans to meet again, either May 17, May 20, or June 3. He has passed the information on to the new Town Board Chair. Someone needs to be appointed as a designated representative from Cable. Part of the shortage of work force is the lack of housing.

3. AGRICULTURE, NATURAL AND CULTURAL RESOURCES

Healthy Communities

Wilson reported that the Wiz Kids continue to offer help with electronic devices to seniors the 2nd and 4th Thursday of each month at the Library, at 4:30 p.m.

Velo hosted a lunch for seniors. A list of seniors is being developed. Pastors at churches will be contacted for names.

Community trails averaged 6 users per day during winter.

4. TRANSPORTATION

Airport Overlay

Kastrovsky reported that he continues work on the Gun Club and Airport overlay and easements.

5. UTILITIES/COMMUNITY FACILITIES

Discussion Re: Path from Restrooms

Kastrovsky will meet with Attorney Craig Haukaas to work on easements for the pathway. The budget allows \$8000 for this project. A winter path is not needed, as it will not be plowed. Action is waiting for direction from the new Town Board. He acknowledged that there continues to be questions about directing pedestrian traffic away from the front of businesses on County Highway M.

6. INTERGOVERNMENTAL COOPERATION

Bayfield County / Cable Town Board

7. ECONOMIC DEVELOPMENT

Cable Area Chamber of Commerce

Business Seminars

Eight business owners have attended the Business Seminars so far. Presenters have also met with individuals.

Connect Communities

Discussion/Possible Action on Proposed 2019 Expenditures

Acknowledgement Deb Nelson's Service as Chair of Connect Communities until Fall 2019

The 2019 budget allows \$15,000 for Special Projects. Any expense over \$500 must be approved by the Plan Commission. Deb Nelson presented a of items/projects for the summer season that would be within budget:

1. The Walking Map created last year would be updated and reprinted for summer months to be distributed to visitors.
2. Last year \$500 was spent giving white lights to businesses for holiday lighting. The same is requested for this year. This will be the last year white lights will be provided. Merrill cautioned against leaving the lights mounted in the summer because the sun will damage them.
3. Three flower baskets for bikes are requested. North star arranges the baskets. Estimated cost is \$400. The third bike will be in front of Velo.

4. The purchase of Leopold benches to be placed in front of the bank, Chamber and Velo's are planned as placemaking locations. Volunteers are needed to build them, and local artists will be asked to paint them. Artists will work with the respective businesses on the painting design. The budget requires \$5,000 to be raised in donations. In fact, \$5,651 was raised for the mural, which will cost \$3,000. The remaining \$2000 is planned for the three placemaking locations. Three flower pots will be purchased and filled with flowers deer do not eat. Radecki noted that there are already benches in front of the Chamber and suggested added benches be placed where none exist, such as between the Chamber and McKinney Realty where there is a big tree.
5. The Community Calendar is up, but a lot of work is needed to promote its use. The budget request is for \$830 to put three ads in the *Bottom Line*. Also more postcards about the calendar will be printed.
6. Plans to beautify the public restrooms include painting the bench, adding flower boxes and flowers, a trellis and sign. The cost for a sign and flowers is estimated at \$860. Apple Awards has designed a sign.
7. Also a donor recognition sign is needed for the restroom. Apple Award has requested the size needed to list 50 donors. The amount of \$300 has budgeted for that item.
8. Nelson stated that she plans to ask Carla to water all flower baskets every day. She would like to buy her a wagon for hauling the water. Thurn noted that watering has been part of Corinne's job in the past. To hire and pay Carla would be a Town Board issue, even though she would make under \$600 so there would be no tax issues. A contract would be needed that stipulates no insurance liability.
9. The Urban Plan is budgeted for \$2000. Radecki asked if John Hand has finished the Urban Plan. Nelson answered that he is waiting for direction. Rooney added that a vision of what is possible is needed. Linda Podvin believes money is needed for a diagram mockup for review.
10. The mural is being painted at Living Hope Church. Nelson encouraged everyone to go and see it.
11. Another project is to have reusable bags with the town logo on one side and 9 sponsor businesses on other side. The sponsor businesses would pay for the bags—1000 for \$1950. The bags would sell for \$2.00 each, which would be donated to the food shelf.

Popelka expressed concern about spending money to use the logo. There is still an issue with it, and consideration needs to be given to whether it will change. Kastrosky stated that projects will proceed using the logo until it is changed.

Rasmussen noted that there are more businesses in Cable than the ones just in town. He wants to see money spent to build the whole community. He does not agree with the budget designations for the listed items. Kastrosky responded that these budgeted items will not be approved as a whole but each one considered separately. Nelson stated that materials cannot be purchased and artists scheduled without knowing that the funding is approved.

Priorities identified that need immediate approval are: walking map, bike baskets, placemaking locations for benches and pots, Community Calendar ads, with the first ad in June.

MOTION by Zuelsdorff, seconded by Lendved to approve the walking map, bike flower baskets, 3 placement locations with benches and flower pots, Community Calendar, Public Restroom flowers, and Public Restroom Donor recognition sign (item Nos. 1, 3, 4, 5, 6, and 8 on the list presented by Deb Nelson). MOTION carried.

MOTION by Zuelsdorff, seconded by Lendved to rescind the motion made at the March 6, 2019 Plan Commission meeting to allocate \$750 for reusable bags. MOTION carried.

The issue was raised about proceeds from the reusable bags being donated to the food shelf when taxpayer dollars are used. even though donated, to make the bags. Nelson suggested using the remaining \$2000 from the mural donations so no taxpayer money is involved. Thurn stated that even though donated for the mural, the \$2000 is still taxpayer money. It was the consensus of the Commission to authorize purchase and decoration of the bags and seek an opinion from the Wisconsin Towns Association (WTA) as to whether proceeds can be given to the food shelf. Clerk Allen will contact the WTA.

Lendved asked if the cost includes the art and setup fee. Nelson answered, yes.

MOTION by Zuelsdorff, seconded by Thurn to approve the cost of reusable bags and that \$1950 be subtracted from the remaining approximate \$2600 that was fundraised for the mural.

Discussion:

Thurn offered an amendment to the motion to include this project meets Connect Community goals and objectives to bring together the public and private business sectors and encourage local business.

Zuelsdorff accepted the amendment.

MOTION carried.

Deb Nelson announced her resignation as Chair of Connect Communities, effective October 1, 2019.

8. RECREATION

Bike Park

Zuelsdorff reported that she met with TJ and Scott to create posters and promotional materials. To date, \$250 has been received in donations. A donation account will be posted on the town website. There are plans to approach bike shops and send a letter to event sponsors for donations. Labor will be donated. More information and a short video will be available at the Annual Meeting.

A grant was not received from PeopleforBikes. The challenge course will be scaled back. There will still be a pump track. She estimated \$1800 for asphalt and \$4200 for gravel. The total cost is estimated between \$11,000 and \$12,000.

Campground

Zuelsdorff stated that Bayfield County approved the Conditional Use Permit for the campground on February 19, 2019. An inspection by the Department of Health is still needed, which will be \$300 for the inspection and \$192 to the inspector.

In September 2018, \$3300 was allotted from the Board for the campground. Of that amount, \$1876 has been spent. Picnic table kits, are being assembled at the town garage. A fee tube is need, which will be approximately \$285 plus concrete footing. Also needed is a lock down bear proof trash can at \$240 and a kiosk. She does not want to continue purchasing items if the Board is not supportive.

Popelka noted that \$3300 was placed in a separate fund so the project can move forward.

Gun Club Overlay

Kastrosky is working on a narrative for the Gun Club land overlay.

9. LAND USE

Urban Plan

Karl offered to meet with Linda Podvin or John Hand.

10. IMPLEMENTATION

Discussion/Possible Action on Ordinance No. 26A-06, Private Driveway and Private Road

Kastrosky stated that the Board has asked the Plan Commission to review all ordinances. The Private Driveway ordinance had been distributed. It was the consensus of the Commission to table this item to the next meeting.

Discussion/Possible Action on Plan Commission Annual Report and Agenda Items for Annual Meeting

Kastrosky will prepare a written annual report for the Plan Commission. Commissioners will meet in a work session, April 15, 2019, at 4:00 p.m. to set up displays of the campground, mural bike park, Perry Lake improvements and community calendar.

NEXT MEETING: May 1, 2019

ADJOURNMENT Kastrosky adjourned the meeting at 6:32 p.m.