

**PLAN COMMISSION MEETING
Cable Community Centre
March 6, 2019 – 5:30 p.m.**

MINUTES

Attending: Chairman Karl Kastrosky, Commissioners Kristine Lendved, Monte Lewis, Jack Radecki, Sue Thurn, Shelly Wilson, Kathy Zuelsdorff and Deanne Allen, Secretary.

Members from the Public: Town Board Chair David Popelka, Road Foreman Bob Lang, and Frosty Palmer, Lions Club

1. CALL TO ORDER

Chairman Kastrosky called the meeting to order at 5:30 p.m.

2. Chairman’s Remarks

Chairman Kastrosky welcomed everyone. He noted the changed format of the agenda.

3. Approval of Agenda

It was the consensus of the Commission to approve the agenda as submitted.

4. Approval of Minutes – February 6, 2019

MOTION by Thurn, seconded by Radecki to approve the February 6, 2019 Plan Commission minutes as submitted.

Discussion:

Lendved offered an amendment to page 3, in the Comp Plan language for short-term rentals. The first two words of the objective under Housing would read, “Encourage regulated,” not “Discourage unregulated.” The change is to make the sentence positive instead of negative.

MOTION carried with minutes approved as amended.

CABLE TOMORROW/COMPREHENSIVE PLAN UPDATES AND PROJECTS

It was the consensus of the Commission to suspend the order of the agenda and begin with No. 5.

5. UTILITIES/COMMUNITY FACILITIES

Discussion Re: Path from Restrooms

The property for the path from the restrooms in the parking lot to Kavanaugh Road is staked. Chippewa Valley Bank has agreed to donate an easement to the town for the path. Easements from other impacted businesses have been granted. Bank officials expressed concern about snow removal in winter and safety where the path runs close to the drive-through window at the bank. Haukaas Law Office in Ashland is prepared to write the easements.

There was a brief discussion about not doing the path and directing pedestrians to the sidewalk on County Highway M. The project has been budgeted, however, and it was the consensus of the Commission to move forward. Kastrosky will follow up on the easements.

Discussion/Possible Action to Recommend Site Placement for Lions Storage Building

Lions Club Member Frosty Palmer was present to discuss a location for the proposed storage building the Lions Club would like to build on town-owned land. The three possible locations are: 1) Cable Park; 2) next to the Community Centre; and 3) near the fire station. The proposal is for a 32' x 40' metal building. While he likes the sites in town, the Lions' preference is the park where the Lions host the big July 4 event. If the location is in town, the building would be more expensive to build, as it could not be a metal building. The Lions would prefer not to share the building with the Town, as has been discussed because they would like to have several access points to the building. It is possible a small part of the building will be shared with the Boy Scouts.

At the Town Board Middle Meeting, the possibility of placing the storage building off of Frels Road, near the Town Garage, was also discussed. At the Plan Commission meeting, Zuelsdorff distributed aerial views of two possible locations near the town garage on Frels Road and an aerial view of a possible location near the cell tower in the Cable Rec Park. She noted that there are other steel buildings on Frels Road, so another steel building would not be a problem.

Popelka stated if the location were near the Town Garage on Frels Road, there could be potential safety conflicts with people coming to access the Lions building and use of the Town Garage area, especially if the Boy Scouts have shared space.

Radecki asked if all the storage items at the Depot would be moved to the new building if it were located at the park. Palmer answered, yes. He added that the building will have a concrete floor and electricity but no water. Earth work will be kept to a minimum.

Kastrosky asked if the access drive would have to be plowed in winter. He noted the location at the park will need to maintain a 150-foot clear fall zone from the cell tower. There is a campground between the tower and the playground. Palmer responded that plowed access would only be needed for ski race events. The driveway would not need to be kept plowed. With the clear zone requirement from the cell tower, the building may need to be located outside the gate. The Lions hope to begin work on the building this spring.

MOTION by Radecki, seconded by Lewis to approve a proposed location for the Lions storage building at the Cable Rec Park. MOTION carried.

Zuelsdorff indicated that she would prepare some additional aerial views of possible sites at the Rec Park for the Town Board meeting in March and the Annual Meeting in April.

1. ISSUES AND OPPORTUNITIES

Discussion/Possible Action to Revise Accommodation Tax Ordinance No. 12

Zuelsdorff presented minor edits to Ordinance No. 12 which the Commission reviewed.

As the Room Tax Commission represents the 4 Towns, Popelka recommended the edited ordinance be sent to the 4 Towns for the old ordinance to be rescinded and the edited version to be adopted.

MOTION by Kastrosky, seconded by Radecki to recommend all amendments be incorporated into Ordinance No. 12, and that it be sent to the 4 Towns for review and approval at their respective town meetings.

Discussion:

In regard to definition of sites, the question arose whether municipal entities and the campground should be liable for room tax. Popelka responded that examples of exemptions would be the former gymnastics camp on religious grounds and Forest Lodge claiming it is a school. However, any tax-exempt entity doing activities beyond their core purpose is not tax exempt.

Lewis noted that Bayfield County and the Town are tax exempt, but both still charge room tax. He recommended the Town address this issue.

It was noted that paragraphs 9 and 11 both address the penalty for delinquency. The first mention of “exclusive” in the last line in paragraph 11 should be changed to “inclusive.”

Zuelsdorff asked if an attorney needed to look at the revised ordinance before it is submitted to the 4 Towns, but was told that would not be necessary. She agreed to redraft the ordinance based on the discussion at this meeting and have Commissioners Wilson and Lendved review it before it is sent to the Town Board.

MOTION carried.

Discussion/Possible Action to Recommend Adoption of Telecommuter Community Ordinance

Popelka explained there are two different certifications to be a Telecommuter Community. One is to adopt a resolution in support of telecommuting opportunities and support telecommuter options for the public and telecommuter forward certification. The second is to have broad band infrastructure certification which requires an ordinance. He called Norvado who will be the lead contact in Cable, but a specific contact person has not yet been named. He noted that Verizon and Sprint are also providers besides Norvado.

MOTION by Thurn, seconded by Lendved to recommend the Town Board adopt Resolution 19-01 and approve the Broadband Forward Community Ordinance and apply for broad band and telecommuter certifications. MOTION carried.

2. HOUSING

Discussion/Possible Action to Recommend Adoption of Short-Term Rental Ordinance

Popelka had drafted a short-term rental ordinance for Cable which the Commission reviewed. A number of revisions were made. The ordinance showing the revisions is attached to these minutes rather than listing them.

Thurn asked if it is realistic to expect an inspection every 5 years as stated in Section VI.B. The consensus was that the Town can reject any part of the ordinance that is impractical to enforce. Zuelsdorff emphasized that it is important to have an ordinance in order to have any ability to enforce short-term rental.

The Commission discussed fees under Section VII.—how the compliance issues would be enforced after inspections and how fees would be triggered. It was the consensus of the Commission that the Treasurer and Clerk would establish a 30-day notification system. Notices would be sent certified mail requesting compliance within 30 days for any non-compliance issues found in an inspection or under any section of

the ordinance. Further, the Treasurer and Clerk will establish a system of notification for license renewal.

MOTION by Radecki, seconded by Lewis to forward the short-term rental ordinance as revised to the Town Board for approval and oversight at the next Town Board meeting. MOTION carried.

3. AGRICULTURE, NATURAL AND CULTURAL RESOURCES

Healthy Communities

Lendved reported that the WIZ Kids continue to mentor seniors on their devices the second and fourth Thursdays at the Library, 4:30 to 6:00 p.m.

Wilson noted that a second senior lunch was held.

Discussion/Possible Action to Approve Deer Management Letter

Kastrosky reported receipt of a draft letter from Scott Gooler to be sent to Cable residents regarding feeding deer. Lendved read the letter to the Commission:

Proposal For A Voluntary Ban On Deer Feeding May 1st To December 1st Each Year

To the Residents of the Town of Cable

As many of you know, the issue of nuisance deer was brought before the Town Board twice in the last year or so, with the most recent being in November of 2018. Several residents have complained that deer are eating their flowers and other plantings, and that the population has increased to a “nuisance” level, due in part to some Town residents feeding deer, especially in urban area of Section 18. At the November 2018 Town Board meeting, the Planning Commission was asked to form a committee to address nuisance deer, and formulate a deer management plan.

We understand that, while some residents consider deer to be a nuisance, others enjoy their presence. We are, after all, surrounded by woods and wildlife habitat. We will always have deer and other wildlife visiting our urban areas. We feel, by educating our residents in the different methods of urban deer control, over time, we can achieve a balance and lessen the urban deer impact.

Through our research, we find there are options to deal with urban deer problems. There are two abatement types, lethal and non-lethal, both with a variety of options for dealing with urban deer problems. In most situations, non-lethal abatement tools should be tried before lethal abatement tools are used. One important thing to remember it that urban deer control is a long-term commitment, there is no such thing as a one-year deer management program.

Types of non-lethal abatement methods include: a no feeding ordinance; habitat/planting modification; repellants (commercial & non-commercial); fencing and scare devices.

Types of lethal abatement methods include: archery hunting during the State structured hunting season (no DNR permit required); sharp shooting/special hunts (DNR permit required); trapping (DNR permit required).

Several towns in our area have “no deer feeding” ordinances which prohibit feeding deer on private and public lands. These ordinances consider feeding deer to be an unlawful act, punishable by fines, etc. By ordinance, no feeders may be placed on the ground, and feeders must be elevated a minimum of 6 feet above the ground.

Rather than establish an ordinance, the Town of Cable proposes a “voluntary ban on deer feeding” on private and public lands, from May 1st through December 1st each year, beginning in 2019. We ask Town residents, especially those in the more urban area of Section 18, not to place or put out feed for deer during the time frame mentioned.

We intend to begin to address and manage our urban deer problem with educational materials and non-lethal abatement methods. Soon, we shall make information available detailing alternative/deer-resistant plantings; types repellants used to deter deer; fencing options, and possibly public meetings to discuss urban deer control.

We respectfully ask for your cooperation as we implement this 1st step of our management plan.

Lendved suggested the letter address Chronic Wasting Disease (CWD).

Popelka requested the letter and information be available at the Annual Meeting.

MOTION by Radecki, seconded by Zuelsdorff to forward the letter to the Town Board.

Discussion:

Kastrosky agreed to redraft the letter before it is sent to the Board to include CWD.

MOTION carried.

4. TRANSPORTATION

Airport Overlay

There was no new information to report.

5. INTERGOVERNMENTAL COOPERATION

- **Bayfield County**
- **Cable Town Board**

6. ECONOMIC DEVELOPMENT

Business Seminars

Lewis reported that the first Business Seminar is March 13, 2019, at the Community Centre. Publicity included: Cable Area Chamber of Commerce; Hayward Chamber of Commerce, *Bottom Line*, Bayfield County Economic Development, Community Calendar, Library website, Town website.

Discussion/Possible Action on Design Guidelines

Kastrosky recently met with Deb Nelson and Northwest Regional Planning to review the Town of Cable Design Guidelines. It was recommended to not change the façade language, as the document is only a set of guidelines. Following the guidelines would only be required if a business applied for funding and are not meant to be a standard for everyone.

MOTION by Kastrosky, seconded by Wilson to recommend the Design Guidelines be forwarded to the Town Board for approval and utilized for the general welfare of the town. MOTION carried.

Connect Communities

Discussion/Possible Action to Appoint Sara Balbin as Design Committee Member

MOTION by Lewis, seconded by Wilson to approve appointment of Sara Balbin to the Design Committee. MOTION carried.

Discussion/Possible Action to Authorize Purchase of Flower Pots

Wilson reported that because the pots being considered would be permanently placed, they need to be in places where they do not interfere with snow removal. The committee walked through the town and was able to find few locations where the pots could be placed, as many businesses do their own flowers. Benches are being discussed, as well as more bikes with flowers. This decision is on hold until locations are decided.

Discussion/Possible Action Regarding Mural Fundraiser

The \$3000 needed for the mural has been donated. In fact, \$5100 has been donated. The Commission discussed what should be done with the \$2100 surplus. Thurn noted that the letters sent seeking donations stated that any surplus would go toward revitalization projects.

Wilson stated that the mural falls under the budget line item of Plan Commission Special Projects. The Plan Commission needs to authorize expenditure of the surplus.

Discussion/Possible Action Regarding Reusable Bags

Wilson reported that Elizabeth Holland contacted Brett Rondeau about reusable generic bags to sell. Rondeau was very supportive and ordered bags that are now being sold at Rondeau's for \$1.00. The Committee would like to promote the Town of Cable by ordering reusable bags, possibly canvas and washable. Once decisions are made on the size, quality and cost of printing for artwork on the bags, the Plan Commission will be contacted for money to initiate the project. This will be a good promotion for *SHOP LOCAL*.

MOTION by Lendved, seconded by Thurn to allow Connect Communities to spend up to \$750 from Plan Commission Special Project funds to produce reusable bags for sale. This project fits with the Comp Plan sustainability goals. MOTION carried.

Discussion/Possible Action on Replacement for Deb Nelson

Kastrosky commended Deb Nelson for her excellent work and interest in Connect Communities. She is planning to attend a Rural Conference in the spring required by the Connect Communities contract. At this time any decision for her replacement will be held off.

7. RECREATION

Bike Park: Zuelsdorff reported that the Cable Bike Park project did not receive acceptance to apply for a grant with PeopleForBikes. The granting organization received 195 Letters of Interest total and 19 from Wisconsin alone. Plans for the bike park may have to be scaled back in the beginning with a pump track and smaller challenge course in the cost range of \$9,000 to 10,000. She will set up a specific donation account through the town office for the bike park. She will also work on a letter to send out on upcoming bike events in Cable with a donation opportunity.

Campground: Zuelsdorff announced that the Special Use Permit for the campground has been approved. Frames for picnic tables are at the Town Garage for assembly.

8. LAND USE

Urban Plan: Kastrosky stated that next month he would like to discuss designating money for an urban planner.

9. IMPLEMENTATION

Recommendations to Town Board:

At this meeting the Plan Commission is recommending the following to the Town Board:

- Location of new Lions Club storage building at Cable Rec Park
- Approval of revised Accommodation Tax Ordinance No. 12 to send to 4 Towns Meeting
- Approval of Telecommuter Resolution and Broadband Forward! Ordinance
- Approval of Short-Term Rental Ordinance
- Deer Management Letter to send to town residents
- Approval of Town of Cable Design Guidelines

Discussion/Possible Action on Agenda Items for Annual Meeting PC Report

Kastrosky stated that he would like to see an oral report from Connect Communities at the Annual Meeting. He asked Commissioners to think of other oral reports needed and how to set up displays on the mural, campground, reusable bags, and bike park.

NEXT MEETING: The next Plan Commission meeting is April 3, 2019.

ADJOURNMENT: MOTION by Lendved to adjourn the meeting at 8:32 p.m. Kastrosky declared the meeting adjourned.