

**PLAN COMMISSION MEETING**  
**Cable Community Centre**  
**February 6, 2019 – 5:30 p.m.**

**MINUTES**

**Attending:** Chair Kastrosky; Commissioners Lendved, Lewis, Radecki, Thurn, Wilson, Zuelsdorff

**Also Attending:** Town Board Chairman David Popelka

Jackie Swanson

Deanne Allen, Secretary

**1. CALL TO ORDER**

Chairman Karl Kastrosky called the meeting to order at 5:35 p.m.

**2. Chairman's Remarks**

Kastrosky noted the new format for the agenda placing agenda items under the categories they fit into in the Comp Plan. The agenda format can be amended by Commissioners. There was discussion about making the discussion/action items clearer. Under Review of Ordinances, the only ones listed would be the ones the Commission is currently reviewing.

**3. Approval of Agenda**

zThe next meeting date and adjournment were added to the agenda.

By consensus, the agenda was approved.

**4. Approval of Minutes – January 2, 2019**

On page 1, last paragraph, the Hayward Hospital and Hayward Convention Bureau were added as sponsors for the Discover Wisconsin video promoting Cable.

MOTION by Lendved, seconded by Lewis to accept the January 2, 2019 minutes as corrected.

MOTION carried.

MOTION by Thurn, seconded by Lewis to suspend the agenda and move item No. 4 before No. 1.

MOTION carried.

**Item No. 4 – Transportation - STOP Sign at Intersection of Robin Lane & Riverside Road**

Jackie Swanson reported that the intersection where Robin Lane forms a T with Riverside Road is a bad intersection. Cars do not slow down from Robin Lane turning right or from South Riverside turning left. The view is very restricted at this corner. There are many children and dogs in nearby houses. Zuelsdorff, Swanson and Allen all live in the area and related incidents of close calls because of restricted vision.

Lewis suggested taking action with no further study, as the intersection meets two criteria for a STOP sign as recommended by the Wisconsin Towns Association (WTA).

1. Drivers cannot see well enough to make good judgments
2. The intersection is a T

The WTA also states that, "At a T intersection, the stem or entering road should normally stop for the cross road." The Commission discussed also placing a STOP sign on South Riverside Road because of the restricted view to traffic on Robin Lane.

Road Foreman, Bob Lang has been contacted. He has indicated that a STOP sign may not be necessary because of the wide intersection, and he is not sure the area is platted.

MOTION by Lewis, seconded by Zuelsdorff to recommend the Town Board approve installation of a STOP sign on Robin Lane at the T intersection of Robin Lane and Riverside Road, and a STOP sign on South Riverside at the intersection of Robin Lane, that such action is on the basis that Robin Lane enters a through road, Riverside Road, and there is need for more control at the intersection with the restricted view and presence of children. MOTION carried.

## **CABLE TOMORROW/COMPREHENSIVE PLAN UPDATES AND PROJECTS**

### **Discussion/Possible Action on the Following:**

#### **1. ISSUES AND OPPORTUNITIES**

**Chair - Open**

- **Business Seminars**

**Committee – None at this time**

The Commission noted the four business seminars scheduled in March and May for local businesses. The information has been posted on the Town website, on Cable Tomorrow and Facebook.

- **Telecommuter Community**

Bayfield County is a designated Telecommuter Community. There is interest in having the Town of Cable also so designated. A single point of contact is needed. Norvado already has a contact person who reports to Bayfield County.

Popelka stated that a resolution has to be approved for the town to be named a Telecommuter Community, with an appointment of a point of contact. An ordinance is also needed.

MOTION by Kastrosky, seconded by Lendved to contact Norvado to assist with a designated contact person to manage the Town of Cable as a Telecommuter Community, and to request the Town Board of Cable pass a resolution to that effect.

Discussion

It was noted that there could be a conflict of interest if another provider were to come forward.

MOTION carried.

- **Review Town Ordinances**

Kastrosky stated that the Town Board Chairman has requested the Plan Commission to review town ordinances. This is a big project, and one or two ordinances will be scheduled for review each month according to most relevant issues. The Accommodation Tax Ordinance No. 12 and the Private Road and Private Driveway Ordinance 26A-06 are in the meeting packet.

The Cable Area Chamber of Commerce has requested the town adopt a short-term rental ordinance. Popelka stated that he has reviewed the Namakagon ordinance, which includes their driveway ordinance. The Namakagon short-term rental ordinance is basically a list of definitions without any indication of how to apply them. A non-profit or government entity

cannot be required to pay room tax without a short-term rental ordinance in place. Short-term rental is defined as rental for any period of time less than 29 days.

Kastrosky stated the short-term rental criteria as listed by the Bayfield County Health Department should be adopted with an ordinance to back up the criteria. The criteria should also be included in the Comp Plan. The ordinance should require payment of the room tax, or the Special Use Permit is revoked.

Zuelsdorff noted that the Bayfield County Health Department criteria is based on prevention of communicable diseases. It does not take into account septic systems, square footage, number of bathrooms or parking availability, all of which need to be considered for the town to approve a permit. The number of bedrooms and occupancy needs to be stipulated in the permit. Each short-term rental property needs to be inspected to determine compliance and occupancy, and there should be an inspection fee. Until now, Bob Lang has been inspecting driveways for compliance with the town's Private Road and Private Driveway Ordinance No. 26A-06. The Comp Plan language should refer to the ordinance.

Kastrosky offered to do inspections. If a fee is charged, then someone can be hired to do them.

Zuelsdorff and Lendved presented the following language as amendments to the Comp Plan relating to short-term rentals under the following sections:

### **Economic Development**

On page 93, directly following "home occupations objective," add:

"Objective: Provide guidance for homeowners who wish to make their residential properties available for short-term rental. Short-term rentals must be permitted by the Bayfield County Health Department and Bayfield County Planning and Zoning. They are also expected to comply with all Town of Cable guidelines and collect and pay room tax to the Town of Cable Treasurer.

The Town of Cable guidelines and Bayfield County Health Department Tourist Rooming House Checklist are contained in Appendix A, as well as a recommended process for obtaining all necessary permits and approvals from the Town of Cable and Bayfield County to commence using a property for short-term rental."

### **Housing**

On page 31, just above ***Assessment of Future Needs***, insert:

"Objective: Encourage regulated use of residential properties for short-term rental purposes."

This language can also be added to the Recreation section when it is developed.

Popelka encouraged monthly rental rather than short-term rental. He added that an occupancy permit should be issued, and there would be a fee for the occupancy permit.

MOTION by Thurn, seconded by Radecki to adopt the language presented pertaining to short-term rental as an amendment to the Comp Plan to implement until an ordinance or amendments to the Comp Plan are heard through a public hearing. MOTION carried.

At the next meeting the Commission will review the Driveway Ordinance and the Accommodation Tax Ordinance (room tax).

## 2. HOUSING

**Chair – Open  
Committee**

- **Short-Term Rentals**
- **Room Tax**

None at this time

This was discussed above.

- **Urban Plan**

Shelly reported that John Hand expects to submit an Urban Plan by next month.

## 3. AGRICULTURE, NATURAL AND CULTURAL RESOURCES

**Chair – Open  
Committee**

- **Healthy Communities**

Discussions continue on ideas for Cable to be rated at a higher level as a “Healthy Community.” Suggestions include free lunch to seniors, offer of transportation when needed. On the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays, whiz kids teach folks how to use their devices. This program is at the library from 4:30 to 6:00 p.m. This activity needs to be posted on the town website.

- **Deer Management**

**No committee at this time**

DNR regulations limit feeding of deer to two gallons. Section 18 does not have a bow hunting restriction. Bow hunting could be allowed in season, if rules and regulations are adopted. Public education on this issue is needed.

## 4. TRANSPORTATION

**Chair: Karl Kastrosky**

- **Airport Overlay**

**No Committee at this time**

Kastrosiky reported that he continues to work on the airport overlay. The Airport Commission approved the written narrative. Maps will be ordered to incorporate in Comp Plan with aviation easements.

The contract for sale of land to the Gun Club from the airport has been recorded, but a deed for easements and the road are still needed. Three checks to Bayfield County for recording are needed from the town.

## 5. UTILITIES/COMMUNITY FACILITIES

**Chair - Open**

- **Path to Restrooms**

**Committee - None at this time**

Businesses along this proposed pathway are agreeable to granting easements. The City Attorney is drafting easement language. The property will be flagged for the pathway in the spring, and then design work will begin.

**6. INTERGOVERNMENTAL COOPERATION**

- **Bayfield County**
- **Cable Town Board**

**Chair – Karl Kastrosky**  
**Committee**  
 None at this time

**7. ECONOMIC DEVELOPMENT**

- **Cable Area Chamber of Commerce**

**Chair - Monte Lewis**  
**Committee: Cyndi Kastrosky, Sue Thurn**

It was suggested that the Cable Area Chamber of Commerce spearhead an effort to bring four-towns employees under one umbrella for health insurance purposes. This is being done elsewhere in the state.

**Business Survey**

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Lewis reported that the business survey is completed. The results have been shared with the Chamber.

- **Business Seminars**

The upcoming business seminars will be posted on all calendars—town, library, Chamber, and community calendar.

The Commission discussed the roles of Connect Communities and the Design Committee. There is a lot of overlap of work. Good projects have been done under Connect Communities, but they are things that do not fall under the Connect Community contract. Beautification does not qualify as a Connect Community activity. Connect Communities requires attendance at certain meetings and writing reports. Wilson offered to work closely with the chairperson.

Thurn noted that Connect Communities and the Design Committee are working on cosmetic projects. While the Design Committee was created to promote business, research grant opportunities for upgrading property, developing an aesthetic look for downtown, it is Economic Development that is working on the harder issues of promoting businesses.

It was the consensus of the Commission to keep Connect Communities and the Design Committee separate at this time.

- **Connect Communities**

**Chair – Deb Nelson**  
**Liaison - Shelly Wilson**

**Purchase of Flower Pots**

The budget allows \$15,000 for Economic Development with \$5,000 of that to be in donations. Zuelsdorff stated that when she researched the flower pots being proposed for purchase, she found they weigh 400 pounds and are concrete at a price of \$349 each. Four are proposed for purchase. Shipping takes a month at an extra cost of \$300. She suggested approaching Gruel Landscaping to see what could be purchased.

The consensus of the Commission is that the purchase of flower pots would be good, but there are concerns about the ones recommended in terms of weight, maintenance, storage, location placement, how they would weather over winter. Wilson will bring these concerns back to Connect Communities.

Thurn reported that the mural fundraiser letter is ready to send.

**8. RECREATION**

**Chair - Kathy Zuelsdorff  
No committee at this time**

Kastroosky stated that eventually, a committee will be appointed, and Recreation as a separate section will be included in the Comp Plan.

- **Bike Park**

Zuelsdorff reported that by February 22, 2019, a response will be received whether Cable’s letter of interest has been approved to apply for a grant. Scott is already planning a fundraising initiative and is open to ideas. He plans videos on a bike pump track at Velo’s and at Rivers Eatery. There may be a mini pump track for smaller children.

- **Campground**

To be assigned

The public hearing for the Special Use Permit is February 21, 2019, at 4:00 p.m. Bayfield County waived the requirement for the Environmental Assessment. Bayfield County sent notice letters to adjacent property owners. Two concerns have been raised. One is the proximity of the cemetery, but the cemetery is actually further from the bike park than was understood by the person raising the issue. A second concern is alcohol use after hours.

Thurn noted that May 1, 2019 is the deadline for DNR funding for recreation development. Application could be made for funding for the bike park, but funding would not be available until 2020.

- **Gun Club Overlay**

Kastroosky reported that the Gun Club overlay is completed for the Comp Plan. A narrative will be drafted.

**9. LAND USE**

**Chair – Karl Kastroosky  
Committee – put in Design**

- **Design Standards Committee**
- **Urban Plan**

To be assigned

**10. IMPLEMENTATION**

**Chair**

- **Recommendations to Town Board**
- **Amendments to Comp Plan**
- **Amendments to Ordinances**
- **New Ordinances**

The Commission discussed the new meeting agenda format. There was consensus to keep this format but only list action items. All categories do not need to be listed if there are no action items. Also, there needs to be a listing for Public Input and Other Issues.

**NEXT MEETING:** The next Plan Commission meeting will be Wednesday, March 6, 2019, at 5:30 p.m.

**ADJOURNMENT** Kastroosky declared the meeting adjourned at 7:50 p.m.