

**TOWN OF CABLE
MIDDLE MEETING
October 8, 2018, 4:00 – Town Office**

MINUTES

Call to Order

Chairman Hancock called the meeting to order at 4:00 p.m.

Approval of Agenda

MOTION by Supervisor Popelka, seconded by Supervisor Thurn to approve the agenda as presented. MOTION carried.

Approval of September 20, 2018 Meeting Minutes

References to grader patching should be spelled “grader,” not “grater.”

MOTION by Supervisor Thurn, seconded by Supervisor Popelka to approve the September 20, 2018 meeting minutes as corrected. MOTION carried.

Clerk’s Report

Clerk Allen reported new security measures being implemented by the Elections Commission.

The executed contract with Larry’s Drifters band for next July 4, 2019 has been received.

A pamphlet of training opportunities through UW Extension was distributed to Board members. Although the courses are in Madison, a USB drive with course materials can be ordered two weeks after the course.

Discussion/Possible Action to Approve ACH Agreement

A new ACH Agreement was received by Chippewa Valley Bank increasing security measures for transfers. It will also make updates easier, such as adding or removing staff from account authorization and increasing/decreasing payroll limits.

MOTION by Chairman Hancock, seconded by Supervisor Thurn to approve the Chippewa Valley Bank ACH agreement. MOTION carried.

Discussion/Possible Action to Approve Safety Deposit Access Policy

Staff requested approval of a new policy to access the safety deposit box that would eliminate the need for three people to be present.

MOTION by Supervisor Thurn, seconded by Chairman Hancock to adopt a safety deposit policy that would allow Treasurer Lori Lang and Deputy Clerk Kelli Tuttle to individually access the town’s safety deposit box at Chippewa Valley Bank. MOTION carried.

Discussion/Possible Action to Approve of Cemetery Deed

Kelli reported sale of a cemetery plot for \$150.00.

Discussion/Possible Action to Approve Ordinance of Bond for Treasurer

A sample ordinance was received from the County Treasurer regarding the town's obligation to pay state and local county taxes should the Treasurer fail to do so. Adoption of the ordinance would mean the town would not have to send in a resolution every year.

MOTION by Supervisor Popelka, seconded by Supervisor Thurn to adopt an ordinance to obligate town to pay if Treasurer fails all state and local county taxes. MOTION carried.

Discussion/Possible Action on Energy Audit of Town Buildings

Supervisor Popelka reported that KV Tech quoted approximately \$300 per building for an energy audit. The two buildings being considered are the office building and Community Centre. After some discussion, it was agreed the office building could be done in-house.

MOTION by Supervisor Popelka, seconded by Chairman Hancock to contract with KV Tech for an energy audit at the Community Centre and energy saving measures for the budget for the future. MOTION carried.

Discussion/Possible Action on DNR MOU re: Big Brook/River Road Project

Although the deadline for this project has been extended to October 30, 2018, it is not stated in the final draft of the MOU.

MOTION by Supervisor Thurn, seconded by Chairman Hancock to approve the final draft of the MOU with the DNR, contingent upon the deadline date for October 30, 2018. MOTION carried.

Update on Greenspace Behind New Restaurant

Supervisor Thurn reported that there are some park design issues to be worked out.

With no access from the parking lot to the railroad grade, trucks removing snow will have to go through the green space area. Chairman Hancock agreed to discuss this issue and the changes made from the second design plan with Mr. Higgins. Light posts and banners are very important to the town as well as maintaining the same location for town access with snowmobiles. The town will be responsible for maintenance.

Discussion of Equipment Needs

Foreman Lang reported that in the time the excavator has been leased, the road crew has used it 30 hours for construction and 120 hours for maintenance. He emphasized

how much easier it is to do work with an excavator. Purchase of a \$34,000 head attachment would solve brushing issues. Brushing could even be done in winter. To hire excavator work is approximately \$300 to \$400 per hour. By the end of the lease, the town will have paid 1/6 of the price for the excavator. He does not believe it makes sense to return it and urged the Board to consider moving forward with the purchase.

Chairman Hancock expressed his concern about finding enough work projects to justify its purchase. He requested Foreman Lang to make a presentation at the October 18, 2018 town board meeting on its efficiency, how it would save wages and impact purchase of other equipment.

Supervisor Thurn stated that the excavator would be a \$168,000 purchase and a good financial plan is needed. The town also needs to put aside \$200,000 a year for equipment replacement.

Public Input

Karl Kastrosky, Chair of the Plan Commission and Suzanne Rooney, Chair of Cable Tomorrow attended the meeting to provide input on budget needs for 2019.

Budget Review

The Board first considered the Plan Commission portion of the 2019 budget. Kastrosky stated that expected expenditures for the Plan Commission in 2019 include amendments to the Comp Plan to incorporate the newly adopted Recreation Plan and redrafting and reprinting the town's Comp Plan. This will mean notices and public hearings. The amount for public notices was increased to \$2500.

It was agreed that the line item of Connect Communities should be under Cable Tomorrow. The line item Economic Development includes all Plan Commission committees and Cable Tomorrow. A lump sum of will be budgeted for the Plan Commission to cover all of these categories. The Plan Commission and individual committees will track how money is spent.

A draft budget was received for Economic Development that listed separate budgets for Connect Communities and the Design Committee. There is enough money left from Street Décor and the Park budget in 2018 to purchase the listed flower pots and benches under the 2019 budget for Connect Communities. There will be a carryover of \$8200 from Connect Communities. It was agreed to put the \$8200 in the Parking Lot budget for 2019 and designate it to the walkway from the parking lot to Kavanaugh Road. Three "Welcome to Cable" signs are proposed in 2019 at an estimated cost of \$7500. This item is covered in the Cable Tomorrow budget.

The Board then reviewed the entire budget. Deputy Clerk Tuttle noted that the Ambulance Department request is double from what it was in 2018. A letter of explanation will be submitted.

The total Public Works budget was \$567,000 in 2018, which is 57% of the town budget. The goal of the Board is to keep the same budget in 2019. This includes a 2% COLA increase for staff and the addition of a part-time person. It also includes \$42,000 for recycling, trash and the airport. Airport plowing wages are not deducted out of the highway budget, even though the airport reimburses for this service.

The single line item of fuel was increased to \$30,000 for 2019 due to rising fuel costs. After wages, benefits and fuel, approximately \$146,000 of the \$567,000 is left to divide between road construction and maintenance. No plan of priorities has been received from the Roads Committee. It was estimated that \$115,000 would be needed just for chip sealing to repair roads. The Rondeau's parking lot will be approximately \$20,000. No funds have been budgeted for recycled blacktop. Foreman Lang stated that historically money has been taken from Highway Outlay to purchase equipment. Money could be rolled over and designated for chip sealing.

Although snow plow service is excellent, residents have expressed concerns that they are not getting enough road maintenance for their tax money. Chairman Hancock noted that in 2018 budgeted funds for construction and maintenance were not fully spent. There was also a brief discussion about sidewalk repair that is budgeted at \$15,000 in 2019.

The Board and Clerk Allen commended Deputy Clerk Tuttle for her excellent presentation of the 2019 budget.

Next Meetings

The Board decided to hold the budget public hearing November 12, 2018. Total revenue is projected at \$981,570.08; expenditures at this time total \$1,053,817.28. The Board will hold budget review meetings on October 15th and October 22nd at 4:00 p.m. to complete the 2019 budget review. The budget summary must be posted/published by October 29, 2018 for the November 12th public hearing.

Payment of Bills

MOTION by Supervisor Thurn, seconded by Supervisor Popelka to approve the payment of bills: 1) Forest Lodge Library check Nos. 3295, and 3307 through 3315; and 2) Town of Cable check Nos. 8568 through 8594. MOTION carried.

Other Issues

Board members requested an executive session be at the upcoming 4-towns meeting.

Supervisor Thurn reported that it is too late for the grader patching on Frels Road that Allen Amundson planned to do. This will be discussed at the Roads Committee meeting.

Adjournment: Chairman Hancock declared the meeting adjourned at 6:38 p.m.