

TOWN OF CABLE PLAN COMMISSION
September 5, 2018 – 5:30 p.m.
Cable Community Centre
MINUTES

Call to Order

Chair Kastrosky called the meeting to order at 5:35 p.m.

Approval of Agenda

There were no changes and the agenda stands as approved.

Approval of August 1, 2018 Meeting Minutes

Motion by Wilson, seconded by Lewis to approve the minutes as presented.

Motion carried.

Town of Cable Board of Supervisors Report – David Popelka

Popelka reported the following matters being worked on by the Town Board:

- The budget cycle has begun. Please submit budget needs for 2019. The Board is working to create a 5-year plan on capital expenditures. With budget needs, please include minimum needed and dreams.
- The 5-year plan will track and schedule capital expenditures and look forward to capital needs so money is available.
- The town will be getting a new email server. As part of this process, Planning Commissioners can get town email addresses. Because of public transparency, it is important to conduct town business only on town email addresses to prevent any possibility that private emails would be subpoenaed.

Committee Reports:

Connect Communities

Jack Radecki reported that the next Connect Communities meeting will be September 25, 2018, at 1:00 p.m.

Economic Development

Lewis reported that the next Economic Development Committee meeting will be September 18, 2018, at 6:30 p.m.

On August 13, 2018, a second round of surveys were sent to 47 business email addresses. Seven email addresses failed. As of this date, 22 surveys have been returned.

A proposed budget for the 2019 Economic Development Committee was submitted.

Popelka informed the Commission that Rural Development will meet with the Town of Cable in October to talk about the library, ambulance services, Fire Department,

Sanitary District, and how Rural Development can help. As soon as a date is confirmed, he will send it to Planning Commissioners.

Culture/Education/Recreation – Karl Kastrosky, Kathy Zuelsdorff

A design plan was shown to the Commission for the campground at Cable Park.

The Town Board has scheduled a public hearing for October 15, 2018. Kastrosky and Zuelsdorff will meet to try to prepare Comp Plan amendments and information on the Telemark Overlay to be included in that hearing. Information is needed in time for a 30-day notice.

Cable Tomorrow

Wilson reported that the community calendar is almost ready to launch. Decisions still need to develop guidelines for approval on what should be on the calendar. Library staff will maintain the calendar. When events are scheduled, a form from the library will be filled out. This may be a way to also use the event check list.

Roads/Infrastructure – David Popelka, Kathy Zuelsdorff

There was no new information to report.

Cable Tomorrow Website

Wilson stated that the website is not up to date. There are approximately 4000 hits a month on the town website but not on the Cable Tomorrow link. The Commission discussed a change to the first page of the town website to direct people to the Cable Tomorrow link.

Discussion/Possible Action Re: Artists' Logo Submission on "Live It" Theme

Logo submissions have been narrowed to consideration of just a few. Some were returned to Design 99 for modifications. Some were received from local artists. The decision is still in process.

Discussion/Possible Action on Light Poles/PA System for Downtown Area

Radecki reported the PA system proposal will be between \$10,000 and \$12,000. If the system goes down for any reason, it would work on an I-phone. He will bring the proposal to the next meeting.

Discussion/Possible Action Regarding Greenspace – Park Behind New Restaurant

The Town Board approved Phase 1 work for underground electrical wiring to a meter. If there are town events, then the town is using its own electrical power. It is important it be a town park. Mr. Higgins has indicated he would like to see further changes without picnic benches. A really cool firepit has been found for \$500 that would be good for the town to purchase. Radecki and Town Supervisor Thurn will meet with him the next time he is in town.

Discussion/Possible Action to Appoint Stephanie Jochims to Community Design Committee

Motion by Rooney, seconded by Radecki to approve appointment of Stephanie Jochims to the Community Design Committee. Motion carried.

Discussion/Possible Action for Recommendation to Town Board on Implementation of Event Checklist

Participants of events that come to Cable use town facilities, roads, restrooms, volunteers, trails and resources. An event checklist is needed from the organization bringing the event. Sometimes it is a matter of public safety when roads are closed and no one in the town has been notified. Restrooms need to be adequately supplied. Often these events bring thousands of people in. The problem is there is no regulatory authority. If businesses are aware of the events, that may be an opportunity for special sales or gatherings.

It was the consensus of the Commission to post the checklist on the Cable for Tomorrow Website, ask the Cable Area Chamber of Commerce to distribute it to organizations with events. Gary Crandall and Ron Bergin developed the checklist. They will be contacted about ideas for implementation. Rooney and Wilson will brainstorm ideas and meet with Kastrosky. Radecki stated that a cover letter with the checklist can be sent to all organizations the town knows about that bring in events.

The Commission will continue to consider options to enforce usage of the Event Checklist.

Items to Include at October 15, 2018 Public Hearing

Kastrosky stated that the Plan Commission will present the language changes to amend the Comp Plan and the Telemark Overlay to be rescinded. He will attend the Airport Commission meeting on September 12, 2018, to inform them of plans to rescind the Telemark Overlay that was adopted in 2010.

Kastrosky plans to be out of town on October 15th, and asked Vice Chair Wilson to make the presentation at the public hearing.

Discussion/Possible Action on Park Campground and Pickle Ball Striping Recommendation to Town Board

Kastrosky showed the design plan to the Commission for five campsites nestled in trees at Cable Park. Two or three firepits will be put in the open to share. Firepits will not be allowed in any campsite because of the dead pine material. Dead trees need to be cleared. Three volunteers for 3 hours of backhoe time will take care of dead trees.

Two carts by the gate will be available at the gate for campers to bring their gear to campsites. Picnic tables from the shelter will be moved to the campsites. The budget to

set up the campsites is \$3300. There is sufficient money in the town park budget to cover this cost.

The estimated cost to paint two tennis courts for pickleball is \$48 per roll. Each court would need one roll.

Motion by Lewis, seconded by Radecki for the Plan Commission to approve the campground design plan as submitted and to recommend the Town Board implement the plan and budgeted amount as soon as possible. Motion carried.

Motion by Kastrosky, seconded by Rooney to recommend the Town Board fund materials and labor to allow tennis courts to be used for pickleball. Motion carried.

OLD BUSINESS

Discussion/Possible Action on Urban Plan/Old School Property

There was no new information to report.

Discussion/Possible Action on Downtown Housing

There was no new information to report.

Parking Lot Items

The Community Design Committee is working on a landscaping design for the parking lot.

OTHER ISSUES

Wilson noted that Cable Park needs more advertisement and signage for people to find it.

It was noted that Cable will be designated a *HEALTHY COMMUNITY* by the State of Wisconsin on September 17, 2018.

PUBLIC INPUT

There were no comments or questions from the public.

NEXT MEETING DATE: October 3, 2018

SUMMARY GOALS/TASKS/AGENDA FOR OCTOBER PLAN COMMISSION MEETING

- The Commission further discussed a possible ordinance for the event checklist because of safety issues and use of resources. The best tool is the Chamber. There needs to be more interaction with the new Chamber director and Chamber Board.

ADJOURNMENT: Kastrosky declared the meeting adjourned at 7:00 p.m.