

TOWN OF CABLE
PLAN COMMISSION MEETING
April 4, 2018 - 5:30 p.m.
Cable Community Centre

1. **Call to Order:** Plan Commission Chair Kastrosky called the meeting to order at 5:30 p.m.

2. **Attending:** Chair Karl Kastrosky; Commissioners Monte Lewis, David Popelka, Jack Radecki, Suzanne Rooney, Susan Thurn, and Recording Secretary Deanne Allen.

Introduction New Members: Newly appointed Commissioner Monte Lewis and Secretary Deanne Allen were introduced and welcomed.

3. **Election of Vice Chair:** Rooney nominated Commissioner Shelly Wilson for Vice Chair. Motion by Popelka, seconded by Radecki to close the nominations. The nomination of Shelly Wilson for Vice Chair was accepted by acclamation.

4. **Approval of Minutes**

Motion by Popelko, seconded by Lewis to accept the minutes of March 7, 2018, as submitted. Motion passed.

5. **Town of Cable Board of Supervisors Meeting Report**

Popelka reported the following from the recent Town Board meeting:

- Supervisor Susan Thurn has been appointed as Road Supervisor to work with the Roads Committee. The Town Board had a lengthy discussion regarding purchase of a roads/excavator.
- Town Chair Art Hancock indicated that the improvements for Sunset Extension will not proceed. Only tree trimming and a turnaround area will be done.
- The Birkie has offered the building on the Birkie trail, where it crosses County Highway OO, to the Town of Cable. The Board questioned the condition of the building and how it might fit the needs of Cable. The matter was tabled and referred to the Plan Commission and Cable Tomorrow Committee for input. It was the consensus of the Commission to refer the matter to the Cable Tomorrow Committee for discussion and a recommendation. The matter was tabled to the next meeting to allow input from Cable Tomorrow.
- The Town of Cable will participate in controlling invasive species. A new AIS has been hired to oversee the program at Cable, Tahkodah and Perry Lakes. The Town is looking for people to monitor landings and perform inspections.
- The Town Board appointed Deanne Allen as Secretary to the Plan Commission. Karl Kastrosky was reappointed as Chair, and Monte Lewis was appointed to a Commissioner position on the Plan Commission. Supervisor Sue Benson has submitted her resignation, and advertisement will be made for her position on the Plan Commission.
- The Town has entered into a contract with a new recycling pickup company that will expand the items that can be recycled.
- Action on light poles and a sound system was tabled until the Urban Plan is complete.
- The Town Board approved an application to Bayfield County for an Infrastructure Grant.

- The Outdoor Recreation Plan was reviewed and tabled, as it is not yet complete.

6. Committee Reports

a. Cable Tomorrow Sub-Committee Reports:

Connect Communities: Kastrosky reported nothing has been done on branding.

Economic Development: Rooney reported that the last scheduled meeting was cancelled. A meeting will be scheduled to discuss the Urban Plan. The Urban Plan is delayed because a resolution to the old school property has not been found. The committee plans to meet with consultant, Impact Seven to develop a vision for the property. A vision/plan for the property can be done without an investor. Rooney believes Impact Seven can provide input to development ideas as well as funding, and a meeting could be beneficial. Rooney offered to contact Impact Seven.

Cyndi Kastrosky reported having contacted Impact Seven. The problem with the school property is it is privately owned. Unless there is an Urban Plan and an interested investor, Impacts Seven indicated that there is little that can be done. She noted that so far no one can cash flow this property because of the cost to tear down the school. The property has been on the market for 10 years. Karl Kastrosky stated that he does not want to see the Urban Plan held up because of the school property, but Popelka noted that a complete

Urban Plan cannot be done because the school property is a central piece in the town.

Cyndi Kastrosky reported that UW students working on a Shop Local program. One idea being considered is a local key chain with different color keys for each local business. The cost of the key ring would be \$5 to defray costs. Keys entitle purchasers to specials of participating businesses. The program is an effort to encourage shopping local. Presentation of this program is being developed to be released by the end of May.

Thurn updated the Commission on the Business Survey. One change will be added to ask the person filling out the survey to indicate community of residence. The Business Survey will be sent to Drummond, Grand View and Namakagon. A copy will also be sent to Cyndi. Dissemination of the survey is still being decided. There is a budget for the survey, as many businesses do not have email accounts and it will have to be mailed.

Rooney stated that Wilson and Deputy Clerk Kelli Tuttle are working together to create a town calendar that would combine the functions listed on the town calendar with the Cable Tomorrow events at town facilities. The website is not yet up and running, but the goal is to have one website for the calendar.

Librarian Kristine Lendved is also creating a calendar of all town events. The website will have a link to Kristine's library calendar as well as the calendar at the Cable Natural History Museum and the Chamber of Commerce.

It was the consensus of the Commission for work to proceed on a town calendar website.

Culture/Education: There was no new information to report.

Roads/Infrastructure: Popelka reported the committee's interest in creating better procedures and communication with towns people. Road Supervisor Lang is completing an inventory of all roads, bridges and culverts. The Roads Committee will then inspect and rank their overall condition. An inventory of equipment has been completed with a

potential replacement schedule. Possibilities for different street lighting are being considered but will not be pursued until the Urban Plan is finalized.

Cable Tomorrow Website: Wilson is leading with the effort to move Cable Tomorrow to the front page of the town website with a drop down menu for various groups. Wilson will organize the files within the drop down menu. Wilson is now on Facebook where she can also add Cable Tomorrow items.

Rooney suggested that she and Wilson oversee all Cable Tomorrow subcommittees with Thurn's help when she can participate.

Cable Tomorrow Project Fund Sources: Popelka stated that the workshop he and Lendved were to attend was postponed to next fall. He and Lendved still plan to attend. They would like to recruit someone outside the Plan Commission to also help.

b. Rezoning Town Owned Lands to Municipal

A public hearing to rezone all town-owned land to Municipal districts is scheduled with the Town Board for April 17, 2018, at 6:00 p.m. The public hearing will be immediately followed by a special Town Board meeting to approve rezoning. The public hearing has been noticed. Bob Lang will handle the rezoning presentation. New maps are being made.

Rooney requested that a statement be drafted indicating the purpose and rationale for rezoning. Kastrosky agreed to write one.

It was noted that the Plan Commission will need to present a report at the Annual Meeting on April 17, 2018.

7. Discussion and Possible Action on Shoreline Grading Permit for Town of Cable at Perry Lake Landing

Thurn reported that the shoreline grading permit has been approved by the Town Board. The project is waiting for a permit from Bayfield County. During the meeting, the Bayfield County website was checked, and the Commission learned that the permit has been approved and issued by the County Zoning Department.

8. Discussion and Possible Action on Town of Cable Event Planning List

This was discussed under the Cable Tomorrow portion of the agenda.

9. Discussion and Possible Action on Town of Cable Design Guidelines Plan (Deb Nelson)

Kastrosky noted that the most recent copy of the *Town of Cable Design Guidelines* is in the meeting packet. Thurn asked if the Guidelines should note the town's driveway ordinance. This resulted in a discussion of compliance with Town ordinances and Federal regulations. It was the consensus of the Commission to amend the first sentence under the section, NEW CONSTRUCTION, to read: "All applicable town/state/county ordinances, and ADA requirements must be met."

A second amendment was added to the section, SIGNS. A second bullet item was added to read, "Signage shall comply with all state and federal roadway requirements."

Motion by Kastrosky, seconded by Radecki to recommend Town Board approval of the *Town of Cable Design Guidelines* with attached map, as amended and based on the Plan Commission's review of the draft document. Motion passed.

10. Discussion and Possible Action on Light Poles for Downtown Area

Radecki contacted his son who has experience in working with Excel and mounting PA systems. A PA system could not be added separately as a stand-alone project. The street lights and poles are owned by Excel Energy and a PA system would not be allowed to be mounted on Excel equipment. However, if there is a project to upgrade street lights, a PA system could be included and attached to the new light fixture.

One option is a repeater system that works on air waves but only spans 400 feet. As long as the equipment is installed 400 feet apart, the system can be expanded as far as desired. A license is needed for this system. A 5-year license for air waves is \$600.

Another option would be to install PA equipment on business buildings, working through a server over a Norvado computer line similar to wifi. Chamber Director James Bolen is talking to Norvado about this option. Bolen will also submit a map to the Plan Commission showing placement of light poles and footage between poles and buildings as soon as it comes back from the printer.

11. Discussion and Possible Action on Comp Plan Updates/Amendments

Kastrosky reported that Lendved is helping with items that need a public hearing before being rolled into the Town of Cable Comp Plan. Work on this will move forward after the Annual Meeting.

12. Discussion and Possible Action on Recommendation to Cable Town Board Re: Outdoor Recreation Plan

Thurn noted that the Outdoor Recreation Plan numbers need to be adjusted to reflect the 2010 census information, not the 2000 census numbers as currently stated. Also, a section has been added on “Meeting and Event Space.”

Motion by Kastrosky, seconded by Rooney to forward the Outdoor Recreation Plan to the Town Board for approval, including the change to the 2010 census information.

Discussion:

Radecki asked about an indoor recreation plan because there are many recreation classes and activities indoors. He noted that often activities classified as recreation can be eligible for grant funding. It was the consensus of the Commission to change the name of the Outdoor Recreation Plan to “Town of Cable Recreation Plan.”

Popelka offered an amendment to the motion to allow Thurn to make minor changes to the Town of Cable Recreation Plan before submitting it to the Town Board for approval. Kastrosky and Rooney accepted the amendment. Motion Passed.

13. Restructure of Cable Tomorrow Committees and Responsible Plan Commission Duties

Rooney stated that the Cable Tomorrow Committees need to be restructured, as volunteers and work from one committee to another are overlapping. Current committees are:

- Infrastructure/Services (David Popelka)
- Culture and Education (Kristine Lendved and Shelly Wilson)
- Downtown/Housing (Karl Kastrosky)
- Recreation (James Bolen and Shelly Wilson)

Economic Development (Sue Thurn)

Rooney proposed the following changes:

1. Combine Economic Development with Downtown Housing (Kastrovsky, Lewis)
2. Infrastructure would remain as its own separate committee (Popelka)
3. Combine Culture and Education with Recreation (Radecki and new Commissioner)
Wilson and Rooney would oversee all committees with Thurn's assistance. Wilson will continue with work on Facebook, the webpage and communications.

It was the consensus of the Plan Commission to adopt Rooney's proposed changes to the structure of Cable Tomorrow Committees as listed above.

The Commission then reviewed how the Cable Tomorrow Committees fit into the Town of Cable Comp Plan. Kastrovsky stated that Recreation is such a big part of Cable it should be its own item within the Comp Plan. The Town of Cable Recreation Plan will be added to the Comp Plan when it is updated.

Kastrovsky further stated that although the Urban Plan fits in Housing and Economic Development, it does not fit under Land Use in the Comp Plan. It should be kept as a separate item because it is a living document that presents a future vision for the town. Rooney stated she sees the Urban Plan as part of Economic Development and Downtown Housing, not as a separate item in the Comp Plan. Lewis noted that the Urban Plan relies on housing and economic development. The Urban Plan was added to the Economic Development and Downtown Housing Committee.

Referring to the Comp Plan, Kastrovsky listed the Cable Tomorrow Committees as they could be incorporated into certain sections as follows:

Comp Plan Sections:	Cable Tomorrow Committees	
No. 3 in Comp Plan, Housing	Economic Development and Downtown Housing Committee (Kastrovsky, Lewis)	
No. 4 in Comp Plan, Transportation	Infrastructure Committee (Popelka)	
No. 5 in Comp Plan, Utilities/ Community Facilities	Infrastructure Committee (Popelka) and Culture and Education Committee (Radecki)	
No. 7 in Comp Plan, Economic ment	Economic Development/Downtown Housing Committee (Kastrovsky and Lewis)	Develop-
Recreation as a separate item		

Intergovernmental remains separate.

It was the consensus of the Commission to incorporate the Cable Tomorrow committees into the Comp Plan as listed above when the Comp Plan is updated.

14. Discussion and Possible Action on Recommendation to Town Board to Submit Proposal to Wisconsin Department of Natural Resources Stewardship Local Assistance Grants Federal Land & Water Conservation Program Federal Recreation Trails Program for Purpose of Funding Improvements to Perry Lake Family Landing, due May 1, 2018.

Thurn reported that May 1, 2018 is the deadline to submit an Outdoor Recreation Grant Application for Perry Lake Family Landing. She noted that there are two other applicants for the funding. The Town Board would like a recommendation from the Plan Commission.

Radecki asked that liability issues be looked into regarding rental/free provision of recreation equipment.

Motion by Kastrosky, seconded by Radecki to recommend the Town Board approve the Outdoor Recreation Grant Application to the DNR. Motion passed.

15. Old Business

a. Updates on Old Business and/or “Parking Lot” Items

There was no new information to report.

b. Discussion and Possible Action on “Branding” the Community: Town Theme/ Signage

There was no new information to report. Rooney agreed to contact Town Chair Art Hancock regarding this item.

16. New Business

a. Public Comment Period

There were no public comments or questions.

Thurn reported that another grant application for Perry Lake Family Landing is being submitted to Bayfield County.

Kastrosky noted that the Driveway Ordinance is not in the Comp Plan. There have been questions about required standards that residents cannot meet. The Driveway Ordinance needs to be implemented or amended.

b. Next Meeting Date

The next Plan Commission meeting is scheduled for May 2, 2018, and will include the following agenda items:

1. Review of Cable Tomorrow Committees and Plan Commission representatives on those committees
2. Birkie Building
3. Urban Plan/Old School Property
4. Downtown Housing
5. Street Lighting/PA System
6. Public Hearings/Comp Plan Updates

c. Summary Goals/Tasks for May Plan Commission Meeting

17. Adjournment

Kastrosky declared the meeting adjourned at 7:40 p.m.