

**CABLE UNION AIRPORT
AIRPORT COMMISSION MEETING
MAY 21, 2024 – 4:30 PM
CABLE COMMUNITY CENTRE**

MINUTES

Call to Order

Chairman Rowe called the meeting to order at 4:30 p.m.

Attendance: Chairman Doug Rowe, Commissioners Ray Ebert, Joe Garceau, Jeff Hurula, Bob Rasmussen, Susan Thurn, Airport Manager Mike Nichols, Treasurer Dale Kruse, Secretary Holly Holly.

Guests

Karl Kastrosky - Cable Rod & Gun Club
Sue Rosa - County Commissioner

Approval of Agenda

Motion by Commissioner Ebert to approve as presented, seconded by Commissioner Rasmussen. Motion carried unanimously.

Public Comments

Sue Rosa offered to forward a weekly update to the Airport Commission from Bayfield County. It is an update sent to all town supervisors within the county to communicate activity in county government. Chairman Rowe accepted the offer and will forward it to the other commissioners.

Approval of Minutes – April 16, 2024

Motion by Commissioner Rasmussen to approve minutes as presented, seconded by Commissioner Harula. Motion carried unanimously.

Treasurer's Report

Expenditures were \$1,267.17. Receipts were \$99.54 (\$77.62, 12.8 gallons gas, 1 fuel sale). Balance on 04/30/24 was \$110,468.20.

Motion by Commissioner Ebert to accept the treasurer's report and file it for audit, seconded by Commissioner Garceau. Motion carried unanimously.

Mr. Krause was approached by the publisher of the Cable Area Magazine to advertise the Cable Union Airport at a 50% discount for nonprofits. The commission agreed that it would not be cost effective.

Manager's Report

Mr. Nichols spoke with the Town of Cable Road Supervisor to have several large rocks moved to the south side by the Johnson hangar in an effort to keep people from driving through that area.

Mr. Nichols reported the base aircraft count is currently at six and believes the count is reported every other year. Mr. Brynick will verify this and get back to the commission with exact requirements.

Mr. Nichols reported all equipment is working well, implements have been changed for the spring/summer season, and he has mowed the property one time this spring. Commissioner Garcaeu asked if a larger tractor/mower would be in the future in order to keep brush and new tree growth to maintain the areas that have been opened up and trees removed. Commissioner Rasmussen suggested the towns may be able to mow the area yearly in order to maintain the work that has been completed, he also suggested checking with Bayfield County about renting equipment in July 2025.

OLD BUSINESS

Update BOA/EA – Matt Brynick

Communication with the National Park Service in regards to the Environmental Assessment work is in progress. Mr. Brynick is waiting for the review of the ALP from the FAA which is preventing Phase II Hangar Expansion from progressing. Mr. Volker inquired if pen and ink is in FAA hands. Confirmation of that has not been received by the BOA and he suggests Mr. Brynick contact Eric at the FAA and request that it be reviewed. Mr. Volker said there are several new employees at the FAA who are helpful when he calls.

Chairman Rowe questioned if the EA public hearing date can be set. Mr. Messina sent comments on RPZ to Mr. Volker and he will be reviewing those soon. Ideally that public hearing will still be held in fall 2024. Mr. Volker will meet with Mr. Brynick to bring him up to speed on the project.

SRE Building Update - Cooper Engineering Update - Brad Volker

Mike Wagner is meeting with Mr. Volker on May 22, 2024, regarding his hangar design. Mr. Volker expressed to Mr. Brynick that there are several new hangar owners wanting to build, but there is still no taxiway in place.

SRE Building

Mr. Volker sent information on the SRE building. Kristy Blackman, DRN, said the floor drain could be directed to a dry well. Mr. Brynick's office is in favor of funding a well to allow for a hose to clean equipment on interior and exterior hose bib (still no restroom, utility sink, etc.). Chairman Rowe asked when ground will break, preliminary plans have been sent out by Mr. Volker. Kelly Haliday, Environmental Group at BOA, has been waiting on floor drain before

doing environmental coordination. Mr. Volker thinks there can be plans and specs ready to build this fall if BOA is able to get their part done soon. Chairman Rowe expressed concern for the importance of getting the SRE building and Phase II Hangar Expansion done as soon as possible.

Mr. Volker asked if Cable is eligible for bill funding based on aircraft count to possibly be used for snow removal equipment. Chairman Rowe believes Mark Graczykowski is expecting the bill funding to go towards the SRE building. Mark Graczykowski is planning to attend the June Airport Commission meeting and will be able to verify at that time.

Commissioner Garceau inquired as to whether each building will be plotted as they are leased or will Cooper Engineering put swales between sites or level each area. Mr. Volker does not recommend putting in swales because the size of each building is not yet determined. He suggested a roughly graded pad area with a longitudinal slope to mirror the taxiway. Mr. Volker is willing to talk with hangar owners and make swales between hangars for drainage. Commissioner Garceau suggested swales will be the responsibility of each hangar owner. Mr. Volker is willing to give advice on lot layout and swale locations and has a general recommendation sheet for hangar owners and their builders (he will send it to commissioners).

NEW BUSINESS

Cable Rod & Gun Club - Signage

Karl Kastroski requested input on signage for the gun club. His concern is that people may not be familiar with the airport's proximity to the club, the club wants to promote safety and education, and shooting should stop if an airplane flies overhead. The signage will need to be completed due to the grant deadline of September 2024. There is currently an educational kiosk with a map and information that the airport is adjacent. Chairman Rowe and Dale Krause think the commission can put some design options together and send them to Mr. Kastroski for review.

Future Airport Events

None at this time.

Hamburger Social - Tuesday, June 25, 2024

Commissioner Rasmussen has made preparations by ordering burgers, buns and requesting use of the tent and Lion's grill. Kay Rowe and Kerri Nelson are organizing the remainder of the food.

Terminal Restoration Update

Commissioner Thurn reported Chris Brinker is available to continue work this summer. Mr. Garceau suggested the plumbing needs to be finished, vent run through attic/soffit, electric run, partition wall taken down and beam reinforced. Commissioners Garceau and Thurn will prioritize projects and Commissioner Thurn will get a timeline for Chris Brinker.

Tree Clearing - Reimbursement for April 2024 Clearing

Commissioner Harulu has scheduled the Gordon Correctional Facility Crew for July 30-August 9, 2024 and is working to schedule chipper for the same time.

Commissioner Garceau estimates clearing is about half complete by the approach end of the turf runway, he is cleaning up fallen trees. He will continue for several more days before needing to move his equipment.

Update Lease Agreement - Personal Property Tax

Commissioner Garceau questioned if there was a document showing that the hangar owners actually own the hangar. Commissioner Thurn suggested the lease agreement would be “leasehold”. Commissioner Garceau will get a copy from Aurora Airport to see how they do it. The current lease was based off of the Ashland airport prior to the state personal property tax change. Mr. Nichols also questioned if charges are based on hangar size or lot size. Currently we charge based on lot size, Chairman Rowe expressed simplicity in lot size, building size, etc. 60x60 in the back and 50x72 in the front is what was required. The lease should be amended to say “\$.12/sq ft of lot” and we need to decide what the lot size is (80x80 or 60x60). Mr. Volker suggested 20 feet between buildings is still pretty tight for snow removal. He also reported there is no standard for how leases are calculated (some based on building only, others do space around building to taxiway).

The commissioners decided the lease is for a 60x60 lot and the owner decides the size of their own building. Mr. Volker said in Phase II Hangar Expansion electricity will run on the east side of the west row of hangars. Each building plan will show electricity as part of the plan so it doesn’t run through the middle of any lot.

Items for Next Agenda:

Bayfield County Board
Cable Rod & Gun Club - Signage
Future Airport Events
Hamburger Social
SRE Building
Terminal Renovations
Tree Clearing
Update Lease Agreement - Personal Property Tax

Next Meeting:

Tuesday, June 18, 2024, at the Cable Community Centre at 4:30 p.m.

Adjournment

Chairman Rowe declared the meeting adjourned at 5:44 p.m.